

**October 10, 2017**

Minutes of a meeting of the Secaucus Municipal Utilities Authority held on Tuesday, October 10, 2017 at 7:00 PM in Conference Room, 1100 Koelle Boulevard, Secaucus, New Jersey 07094.

The meeting was called to Order at 7:00 PM  
Pledge of Allegiance/Salute to the Flag  
The Open Public Meetings Act was read.

Roll Call:	Fred Vogel	Chairman
	Mark Moloughney	Treasurer
	George Schoenrock	Secretary

\*Note: Commissioners Cardenas and Spellmeyer Excused

Also Present: John Napolitano, Glenn Beckmeyer and Laurie Purcell (SMUA)

The Minutes of the September 19, 2017 regular meeting were approved on a motion made by F. Vogel, seconded by M. Moloughney. All in Favor Approved: 3-0-0.

The Consent Agenda resolutions, was moved on a motion by G. Schoenrock, second by M. Moloughney and are as follows:

**RESOLUTION 2017-10a**  
**SECAUCUS MUNICIPAL UTILITIES AUTHORITY**  
**Hudson County, New Jersey**

**RESOLUTION AFFORDING SEAN LOGAN LEAVE OF ABSENCE.**

MOTIONED BY:  
SECONDED BY:

**WHEREAS**, the collective negotiations agreement between the Secaucus Municipal Utilities Authority and the International Brotherhood of Teamsters Local Union No. 11 (Article 9 Leaves, Section 1) provides an employee may apply for a leave of absence without pay for a period not exceeding thirty (30) days; and

**WHEREAS**, on September 1, 2017, Sean Logan applied for a leave of absence; and

**WHEREAS**, on October 1<sup>st</sup>, 2017 Sean Logan applied for a thirty day extension of this previously approved leave of absence; and

**NOW THEREFORE BE IT RESOLVED**, by the Members of the Secaucus Municipal Utilities Authority, County of Hudson, State of New Jersey, the request for a leave of absence

without pay is hereby granted to Sean Logan for thirty (30) days commencing retroactively on October 1, 2017.

**BE IT FURTHER RESOVLED**, a copy of this resolution shall be provided to Sean Logan via certified return receipt requested and regular mail.

Date: October 10, 2017

**RESOLUTION 2017-10b**  
**SECAUCUS MUNICIPAL UTILITIES AUTHORITY**  
Hudson County, New Jersey

**RESOLUTION AUTHORIZING ENERGY AGENT**  
**CONTRACT WITH GABLE ASSOCIATES.**

**MOTIONED BY:**  
**SECONDED BY:**

**WHEREAS**, the Secaucus Municipal Utilities Authority (hereinafter “Authority”) is a public body, duly formed under the Municipal and County Utilities Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

**WHEREAS**, the Authority requires the services of an “Energy Agent,” as defined in the “Electric Discount and Energy Competition Act,” (P.L. 1999, c. 23) (“Act”) to arrange for the sale of retail electricity to Authority, and to assist Authority in functioning as a “Authority Aggregator” as the term is defined by the Act; and

**WHEREAS**, the Energy Agent provide the Authority with services, including but not limited to, analyzing the Authority’s energy needs, quantifying the Authority’s load profile, developing an energy plan for the Authority, preparing bid specifications, and upon approval of the bid specifications, bidding a contract for the supply of energy to the Authority; and

**WHEREAS**, the Energy Agent shall not receive any monetary compensation from the Authority for the services to be provided pursuant to a duly executed and authorized agreement; and

**WHEREAS**, the Authority and the Energy Agent shall agree that the electricity supply contract (“ESC”) between the Authority and the Supplier shall provide that the Supplier shall pay the Energy Agent a monthly administrative fee ("Monthly Administrative Fee") for each account served at a rate of \$0.0005 per kilowatt-hour for all months of the ESC; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies the availability of funds to cover the maximum dollar value of the pending contract as set forth in this Resolution; and

**WHEREAS**, Gable Associates, with a principal place of business located at 417 Denison Street, Highland Park, NJ 08904, is a duly registered Energy Agent pursuant to the Act; and

**WHEREAS**, the Authority is desirous of authorizing the award of a contract to Gable Associates as an extraordinary, unspecifiable service without competitive bidding pursuant to N.J.S.A. 40A:11-1 et seq., after a fair and open process; and

**NOW THEREFORE BE IT RESOLVED**, by the Members of the Board of the Secaucus Municipal Utilities Authority, that the proposed retention and contracting of Gable Associates, as the Authority's Energy Agent, is hereby approved.

**BE IT FURTHER RESOLVED** that the Executive Director is hereby authorized to execute any documents reasonably required to effectuate the terms of this Resolution in consultation with General Counsel, including, but not limited to, the execution of an Energy Agent Agreement with Gable Associates.

Date: October 10, 2017

**RESOLUTION 2017-10C  
SECAUCUS MUNICIPAL UTILITIES AUTHORITY  
Hudson County, New Jersey**

**AUTHORIZING THE AWARDING OF AN ENERGY SUPPLY CONTRACT.**

**MOTIONED BY:**  
**SECONDED BY:**

**WHEREAS**, the Secaucus Municipal Utilities Authority (hereinafter "Authority") is a public body, duly formed under the Municipal and County Utilities Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

**WHEREAS**, the Authority has participated in the formation and implementation of the New Jersey Sewerage and Municipal Utility Authority Electrical Supply Aggregation (NJSMUAESA), which is a consortium of New Jersey Sewerage and Municipal Utility Authorities formed for the purpose of soliciting and securing bids on an aggregated basis for electric generation service from licensed electric power suppliers pursuant to the provisions of the "Electric Discount and Energy Competition Act" (P.L. 1999, c.23, N.J.S.A. 48:3-49 et. seq. ), and thereby and thereby enjoying the benefits of joint purchasing and bulk power purchasing discounts; and

**WHEREAS**, the existing electric power supply contracts between the Authority and its Energy Suppliers, awarded and entered as a result of a bid conducted by the NJSMUAESA in October 2015, will expire upon the meter read dates in May 2018 for each Authority electric account currently being served by its Energy Suppliers; and

**WHEREAS**, due to current favorable market conditions the NJSMUAESA intends to issue a Request for Bids on or about October 16, 2017 for the purpose of seeking bids for electric generation service from licensed electric power suppliers to replace the Constellation and SJE contracts contract that are scheduled to expire in May 2018; and

**WHEREAS**, it is the NJSMUAESA's intent to receive bid price submittals on or about November 8, 2017; and

**WHEREAS**, due to the fact that the electricity market is highly volatile and bid prices will not be guaranteed past 3:00 p.m. on the day that bids are accepted, the award or rejection of bid(s) must be made on the Authority's behalf by its designated representative by no later than 3:00 p.m. on bid day;

**NOW, THEREFORE, BE IT RESOLVED** by the Members of the Board of the Secaucus Municipal Utilities Authority that the Authority is hereby authorized to participate with the NJSMUAESA for the purpose of securing bids for electric generation service from licensed electric power suppliers for a contracts to replace the existing contract with its Energy Suppliers that are expiring in May 2018, pursuant to the "Electric Discount and Energy Competition Act" (P.L. 1999, c.23, N.J.S.A. 48:3-49 et. seq.), Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., and the "Local Unit Electronic Technology Pilot Program and Study Act" (P.L. 2001, c.30).

**BE IT FURTHER RESOLVED** by the Authority that it hereby authorizes Brian Bigler, the Authority's Executive Director, and in his absence, John Napolitano, the Authority's Counsel, to act in his sole discretion as the Authority's designated representative to award a contract to the low, qualified bidder for the contract term and pricing product deemed most beneficial to the Authority, by executing an Award Letter on the day of bid receipt and subsequently executing the Model Supply Contract, or reject an electricity bid, in conjunction with the NJSMUAESA Request for Bids to be issued on or about October 16, 2017. Such authorization to award a contract to the low bidder as the Authority's designated representative is subject to the low bid being equal to or less than the Trigger Price(s) recommended by the Authority's Energy Agent.

**BE IT FURTHER RESOLVED** that notwithstanding the foregoing, the Authority's Executive Director and/or General Counsel are authorized to accept or reject any bid, including, if necessary, all bids (and not award a contract), and if desirable, to authorize the NJSMUAESA to rebid the contract, provided that such rejection is in accordance with the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq.

Date: October 10, 2017

**SECAUCUS MUNICIPAL UTILITIES AUTHORITY  
COUNTY OF HUDSON**

**RESOLUTION 2017-10D  
HIRING WASTEWATER TREATMENT PLANT OPERATOR**

**WHEREAS**, the Secaucus Municipal Utilities Authority (hereinafter “Authority”) is a public body, duly formed under the Municipal and County Utilities Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

**WHEREAS**, due shortage of manpower, the Authority has a need to hire a new part time employee for the position of Wastewater Treatment Plant Operator; and

**WHEREAS**, pursuant to its Agreement with Local 11 of the International Brotherhood of Teamsters, said position was duly posted; and

**NOW, THEREFORE BE IT RESOLVED**, that John Jernstedt has met the minimum requirements for this position and is hereby offered the position of Wastewater Treatment Plant Operator, commencing on October 10, 2017 at a salary of \$12.00 per hour, not to exceed 24 hours per week (except in an emergency).

The consent agenda was approved by Roll Call vote: M. Moloughney: Aye; G. Schoenrock: Aye; F. Vogel: Aye. Agenda approved 3-0-0.

Two additional Resolutions were included and moved on a motion by M. Moloughney, seconded by F. Vogel 2017-10e authorizing disposal of surplus property; and 2017-f authorizing increase to Beckmeyer Engineering contract and are as follows:

**RESOLUTION 2017-10e**  
SECAUCUS MUNICIPAL UTILITIES AUTHORITY  
Hudson County, New Jersey

**RESOLUTION AUTHORIZING DISPOSAL OF SURPLUS PROPERTY.**

WHEREAS, the Secaucus Municipal Utilities Authority is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Secaucus Municipal Utilities Authority is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE BE IT RESOLVED, by the Secaucus Municipal Utilities Authority as follows:

(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Purchasing Agent.

(2) The sale will be conducted online and the address of the auction site is govdeals.com

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A list of surplus property to be sold is as follows: SEE SCHEDULE A

(5) The surplus property as identified shall be sold in an “as is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Purchasing Agent shall be authorized to execute any document related to this online auction.

(7) The Secaucus Municipal Utilities Authority reserves the right to accept or reject any bid submitted.

#### **APPENDIX “A”**

- 1) Cable
- 2) Assorted used equipment

### **RESOLUTION 2017-10f SECAUCUS MUNICIPAL UTILITIES AUTHORITY Hudson County, New Jersey**

#### **RESOLUTION AUTHORIZING INCREASE TO BECKMEYER ENGINEERING, P.C.’S CONTRACT ALLOWANCE.**

**MOTIONED BY:**

**SECONDED BY:**

**WHEREAS**, the Secaucus Municipal Utilities Authority (hereinafter “Authority”) is a public body, duly formed under the Municipal and County Utilities Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

**WHEREAS**, by previous Resolution the Authority awarded a professional services contract to Beckmeyer Engineering, P.C. (hereinafter “Beckmeyer Engineering”) to provide engineering services to the Authority; and

**WHEREAS**, it is necessary for Beckmeyer Engineering to perform additional services not originally contemplated at the time of its retention by the Authority, and therefore requires the Authority to increase the authorized contract amount for Beckmeyer Engineering’s services; and

**WHEREAS**, the Authority requires Beckmeyer Engineering to provides additional engineering services to design a SCADA system for the Authority; and

**WHEREAS**, Beckmeyer Engineering has proposed that the cost for engineering services for specification and bid preparation work phase and the consequential construction management phase for the SCADA system project will total approximately \$78,900.00; and

**WHEREAS**, the Authority is desirous of authorizing an increase to the total contract amount for Beckmeyer Engineering’s professional services contract in an amount not to exceed \$78,900.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies the availability of funds to cover the maximum dollar value of the pending contract as set forth in this Resolution; and

**NOW THEREFORE BE IT RESOLVED**, by the Members of the Board of the Secaucus Municipal Utilities Authority that the proposed increase to Beckmeyer Engineering P.C.'s contract in an amount not to exceed an additional \$78,900.00 is hereby approved.

**BE IT FURTHER RESOLVED** that the Executive Director is hereby authorized and empowered to take whatever action is necessary and execute any documents that may be required, on behalf of the Authority, after consultation with legal counsel, to effectuate the purposes of this Resolution.

Date: October 10, 2017

These two resolutions were approved by roll call vote: M. Moloughney, Aye; G. Schoenrock, Aye; F. Vogel, Aye. Approved 3-0-0.

The voucher list for October 10, 2017 was moved on a motion by M. Moloughney, seconded by G. Schoenrock and is as follows:



**Voucher List for Meeting of October 10, 2017**

Prepared: 9/25/17

NUMBER2	COMPANY	MONEY	CK#	PO#	REASON
1	Alpha Dog	150.00		2017-548	Monthly Maintenance & Hosting Fee:9/17
2	Applied Analytics, Inc.	1,565.00		2017-522	Calibration of Flow Meters @ Main Plant
3	ATS Environmental	525.00		2017-513	Annual Compliance Inspection
4	Beckmeyer Engineering	3,832.50		2017-597	Engineering Services:8/21/17 9/29/2017
5	Beckmeyer Engineering	13,967.50		2017-598	Approved Work Outside The Annual Contract
6	Bellaqua	149.20		2017-554	Water
7	Cleary, Giacobbe, Alfieri	680.00		2017-571	Legal Services: 8/14/17 to 8/30/17-Litigation
8	Cleary, Giacobbe, Alfieri	3,904.00		2017-572	Legal Services: 8/01/17 to 9/31/17
9	Comcast	178.07	10774	2017-546	Internet Services: 09/02/17 to 10/01/17
10	Constellation Energy	1,153.89	10775	2017-547	Remote Stations Power: 7/29/17 to 8/28/17
11	D&H Door	3,126.00		2017-482	Security Doors Main Plant
12	E Group	397.57		2017-505	Uniform Shirts
13	Eurofins	693.35		2017-555	Analytical Services:Semi-Annual Effluent 8/17/17
14	Eurofins	28.00		2017-556	Analytical Services: Distilled Water 8/17/17
15	Eurofins	233.40		2017-557	Analytical Services: Sludge Composite 8/17/17
16	Eurofins	33.00		2017-558	Analytical Services: Toscana Grab 8/24/17
17	Eurofins	28.00		2017-570	Analytical Services: Distilled Water 9/07/17

18	FedEx	92.88		2017-545	Packages
19	Fisher Scientific	1,722.59		2017-531	Lab Supplies
20	Fisher Scientific	320.67		2017-584	Lab Supplies
21	GLEC	863.34		2017-573	HDG Consulting
22	Grainger	81.52		2017-535	Manhole Cover Hooks
23	Hach	107.46		2017-583	Lab Supplies
24	Home Depot	39.92		2017-528	Maintenance Supplies
25	Home Depot	146.28		2017-566	Maintenance Supplies
26	JCI Chemical	1,319.24		2017-542	Sodium Hypochlorite
27	Jersey Journal	169.99		2017-551	Annual Subscription Renewal
28	Miracle Chemical	1,443.75		2017-538	Sodium Bisulfite
29	Municipal Capital Finance	164.77	10776	2017-491	Copier Lease: Payment# 51
30	One Call Concepts	13.75		2017-552	Mark outs:(11)
31	PSEG	14,910.50	10813	2017-591	Power: August 2017
32	PSEG	1,207.54	10814	2017-590	Power to Remote Stations: August 2017
33	PS&S	2,003.40		2017-574	Professional Services: NJPDES 8/17
34	PVSC	14,688.00		2017-586	Sludge Disposal: 08/16/17 to 09/15/17
35	Persistent Construction	4,050.00		2017-549	Manhole Repair: Flanagan Way
36	Persistent Construction	7,520.00		2017-550	Road Repair: Mill Ridge
37	Persistent Construction	4,001.68		2017-593	Emergency Repair 2nd Ave. & Cedar
38	Persistent Construction	11,326.85		2017-594	Emergency Repair: 1100 Koelle Blvd
39	Pitney Bowes	117.00		2017-569	Postage Meter Rental Fees: 10/01/17-12/31/17
40	R&D Trucking	8,580.00		2017-559	Sludge Removal: 08/03/17 to 09/31/17
41	Rapid Pump & Meter	1,500.00	10807	2017-564	Additional Labor for Sludge Thickener Scum Coll Upgrade
42	Sams Club	135.00		2017-541	Annual Membership Renewal
43	Scott Environmental	150.00		2017-565	Backflow prevention Qrtly inspection
44	Secaucus Home News	20.60		2017-592	Legal Ad 9/28/17
45	Spectraserv	3,956.00		2017-553	Monthly Container Charge: August 2017
46	Staples Business	56.41		2017-534	Office Supplies
47	State of NJ	33,847.38	TEPS	2017-582	Hospitalization: Active Employees:09/17
48	State of NJ	1,394.46	TEPS	2017-560	Hospitalization: Retiree Employees: 10/17
49	Suez Water NJ	1,793.58	10767	2017-536	Water 07/14/17 to 08/20/17
50	Town of Secaucus	1,675.91		2017-543	Dental Reimbursement: Oct. 2017
51	Union Auto Parts	75.00		2017-588	Auto Supplies
52	Verizon	254.07	10779	2017-562	Telephones
53	Verizon Wireless	224.81	10809	2017-568	Telephones: 08/13/17 to 09/11/17
54	WEX Bank (Sunoco)	683.06	10777	2017-544	Fuel: Aug. 2017
<b>TOTAL:</b>		151,301.89			

Commissioner Moloughney inquired about D&H Door charges, the Executive Director explained the charge was for locks and included in grant money. Chairman Vogel inquired about

Sam's Club membership charge, the Executive Director explained that this membership reduced spending on facility supplies. Commissioner Schoenrock inquired about Spectraserv costs, the Executive Director explained that the bulk of the cost is for removal of grit. The Executive Director also noted that the QPA is looking into reducing fuel costs.

Roll Call to approve this voucher list: M. Moloughney, Aye; G. Schoenrock, Aye; F. Vogel, Aye. Approved 3-0-0.

**Old Business:** None

**New Business:** The Executive Director reported Operations Chief Steve Bronowich successfully negotiated pricing for replacement of HVAC heat exchange unit resulting in a savings to the Authority in the amount of approximately \$2,450.00. The Authority purchased the parts and the DPW is installing.

**Legal:** No report

### **Report of the Executive Director September 2017 {submitted October 5, 2017}**

- Authority Engineer is working with the contractor on Change order #1 (issued at the July 10, meeting). Working with the Regulatory Engineers to prepare new permitting and air stack testing.
- No further action regarding the status of the possible connection of the USCG Auxiliary building to the SMUA sanitary on Meadowland Parkway.
- The grievance from April 3, 2017 is now before PERC. The other grievance regarding an employee abusing sick leave is still being addressed by Counsel.
- The Authority continues to monitor the sewers in low lying areas for cleaning & inspection.
- The Final NJPDES Permit has been received. The NJDEP has issued a major modification regarding the copper limit to be imposed. This would raise the allowable discharge, but the Authority is still seeking a Stay of this parameter. We will be adjudicating this issue.
- Still working on other start-up projects for the OHSP grant. Some site lighting has been received and installed and the security doors have been installed.
- Work has progressed on several change-in-use requests for connection into the Authority collection system. Anytime that a variance in zoning is requested, the Authority is now notified by the Town Engineer.
- The Authority has been contacted by representatives from Xchange to determine the amount of flow discharged by the current build-out. They may be looking to construct another 500 units and have to verify flow data. After consideration, Xchange will hire the contractor and the Authority will be named as insured. To date, they have not entered into a contract.
- There was a sewer back-up at Xchange. After consultation with those representatives, Xchange will pay for this work. It was discovered during our investigation that there was

rock & debris in this line. An uncapped cleanout was discovered and capped. This should alleviate this type of debris from entering the system.

- Conducted a facility tour for the North Jersey Section of the N.J.W.E.A. 35 people attended and we received many compliments on the facility.

**SECAUCUS MUNICIPAL UTILITIES AUTHORITY  
ENGINEER'S REPORT  
FOR THE MONTH OF SEPTEMBER 2017**

The following is a list of the main activities as provided by this office to the Authority for the above-mentioned month:

- Dual Fuel Generator. (This project narrative has been reduced, reference prior months reports for information) The contractor has revised his CO#1 to \$5,370.50. After speaking with the Attorney, It is the opinion of the Engineer to approve this CO#1 and finish this project. Shop drawing for the regulators and piping were submitted and being reviewed. Shop drawings have been reviewed and submitted to PSEG for comments and have been returned to the contractor. Waiting on scheduling.
- We looked into two designs to supply sanitary services to the Coast Guard Building. A gravity System and a pumping system. We have compiled the costs of to bid out either installation. The cost information comparison was submitted to the Town for review and input. The Mayor had requested a meeting on this project. Waiting on his availability.
- Spoke to the applicant's engineer about a proposed connection at 1 County Avenue. A dual force main is to be installed across the environmentally sensitive area. This project is in construction. Waiting for completion to do final inspection.
- Contacted Tax Department to ascertain new tax maps for use by the Authority for facilities inventory. Meeting never occurred. Beckmeyer Engineer has submitted a proposal to the SMUA for re-creating the Sanitary Sewer Map with updated sewer serving areas. This office will purchase the required utility layers and produce required maps. Recently received information form NJSEA and currently piecing the files together. Requested NJSEA to reformat material sent for compatibility to our software. Putting the files together on the Service Maps. Checking on proper manhole and pipe run locations.
- Met with representatives for the proposed Hudson County Technical School to be located on New County Road. Produced estimated flow letter for the Authority and Applicant. Prepared technical review. Attended the force main pre-construction meeting. Went to site for connection into the SMUA system, however, the construction was

postponed that day due to expectant inclement weather. The installation came upon an unknown water line. The engineer requested a change of their installation, the SMUA sent back an alternative that would put less burden on the SMUA. Went to site to observe installation, requesting as-built plans from contractor. As-built plans will be submitted by the contractor when surveyor performs final project as-built.

- PSEG has agreed to install a power monitoring device on our service connection before our transformer to record the power consistency from the utility. A new location was agreed upon and the SMUA is waiting on the installation and monitoring. PSEG was again requested information on July 6, 2017. The equipment was installed and removed, however, the data was not analyzed as of July 7, 2017
- 100 Park Plaza Drive is a new 469 residential development consisting of sixty (#60) studio, one hundred ninety-seven (#197) one bedroom, one hundred ninety-three (#193) two bedroom and nineteen (#19) three bedroom residential units. An Engineer Review letter approving the application contingent on the submittal of further requested information was sent to the applicant
- Reviewed the Pump Station at Exchange Place for drainage issues. Designed a small drainage system to relieve the PS of flooding during rain events. Contractor visited site and is ordering the materials, work to start shortly. Waiting on Persistent Co. to start work.
- The SMUA has been contacted about a possible Change of Use at 1016 Aquarium Drive to a Commercial Hotel Laundromat. Information was supplied but no further contact was made by the owner.
- Research sewer mains in the vicinity of the Paterson Plank Road overpass at Rt.#3. Produced layout areas and returned to NJDOT for their use for the reconstruction of the overpass.
- Started the SCADA project plans and specifications
- Came to a compromise with Rapid Pump and Meter Co. on the extra requested for extra work on the installation of the “Scum Beach” on the Sludge Thickening Tank. We will be presenting to the Commissioners a Change Order #1 (CO) for an increase of \$1,500.00. We present the CO to the Commissioners as an expedited way of closing out this project even though we believe the work is covered under the requesting scope and should be covered under the initial proposal. CO was approved.
- The SMUA has received a change of use at the old Cinelli recycling facility on Secaucus Rd. by Hudson County Motors. Requested additional drawings to review for change of flow charge.

**Beckmeyer Engineering, P.C.**  
**Glenn M. Beckmeyer, P.E.,P.P.,CME**  
**Authority Engineer**

**October 3, 2017**

Commissioner Moloughney inquired about the Hudson County School project, the engineer explained that we are only waiting for the as-built drawings from the site to our manhole.

OPERATIONS REPORT – September 2017  
Submitted October 10, 2017

KOELLE BOULEVARD FACILITY

- 1) The average daily flow for the month was 2.5957 MGD. Maximum daily flow was 3.8637 M.G.; the total flow for the month was 77.3702 MGD.
- 2) ATS Environmental inspected the underground diesel tank for the emergency Generator. Additional work needs to be completed on the tank. The Technician recommends that a “see through” particulate filter be installed in the generator room on the feed line.
- 3) A new motor was installed in Pump Station number one at the fresh air intake.
- 4) ORP and pH probes for the Odor Control System were recalibrated.
- 5) Semiannual maintenance and cleaning was performed on Stage One and Stage Two Trickling Filters.
- 6) The West and Center Secondary Clarifiers were drained and cleaned. All Weirs were power washed.
- 7) The Plant Water Probes were cleaned.
- 8) Floors located in the Administration Building were stripped and waxed. This was completed with the help of Secaucus Buildings and Grounds Department.
- 9) D & H Door installed security locks on the doors located on the South wall of Pump Station number two and three.
- 10) The feed line for Sodium Hypochlorite Pump number two was repaired.
- 11) Routine maintenance and grounds keeping were performed.
- 12) The Serpentine tank was drained and cleaned.
- 13) A new Eye Wash was installed in the Laboratory.
- 14) The packing was adjusted on Primary Sludge Pump number one.
- 15) Interim pumps located south of the Grit Building were tested.
- 16) Non Skid tape was installed on the Secondary Clarifier ladders.
- 17) The metal grating above the Air Valve of the North Post Aeration Tank was cut for easier access.
- 18) The auxiliary diesel tank was filled.
- 19) Air Group Inc. performed semiannual H.V.A.C. service.
- 20) Post Aeration Blower number two failed. ( Sutor Built) It was taken out for repair.
- 21) The Heat Exchanger located on the roof of Mr. Bigler’s office is in need of repair.
- 22) A new “o” ring was installed at the valve located at the Sodium Bisulfite fill station.
- 23) While conducting semiannual service of the Stage Two Trickling Filter a leak was observed at the 24 inch bypass valve at the 90 degree elbow. It is believed a new gasket is needed. Repairs will be discussed with the Authority Engineer.

PUMP STATION # 1 Village Place

- 1) The average daily flow was 1.058 M.G.D.
- 2) All pumps cleaned and maintained on a regular basis.
- 3) Routine maintenance and grounds keeping were performed.
- 4) Diesel Tank was filled with fuel.

PUMP STATION # 2 Paterson Plank Road and Turnpike Exit

- 1) The average daily flow was 85,342 G.P.D.
- 2) Routine maintenance and grounds keeping were performed.
- 3) The Flow meter was reset and is working properly.

PUMP STATION # 3 Henry Street

- 1) The average daily flow was 37,900 G.P.D.
- 2) Routine maintenance and grounds keeping were performed.

PUMP STATION # 4 New County Road and Seaview Drive

- 1) Routine maintenance was performed.

PUMP STATION # 5 Wilroy – Secaucus Road

- 1) This station is not in service. Grounds keeping were performed.

PUMP STATION # 6 Castle Road

- 1) The average flow was 17,606 G.P.D.
- 2) Routine Maintenance and grounds keeping were performed.

PUMP STATION #7 - Exchange Junction

- 1) Routine maintenance was performed.

COLLECTION SYSTEM: The Authority assisted the D.P.W. in cleaning various catch basins. Approximately 3,424 feet of Sanitary Sewer was cleaned.

Respectfully Submitted

Brian A. Beckmeyer Sr.  
Superintendent

At 7:33 p.m. a motion was made by M. Moloughney; seconded by G. Schoenrock to close the Public Session and enter into Executive Session. All in favor 3-0-0.

**RESOLUTION TO ENTER INTO EXECUTIVE SESSION**

**BE IT RESOLVED** by the Board of Commissioners of the Secaucus Municipal Utilities Authority that the Board shall immediately hereinafter continue its meeting in executive session in accordance with the New Jersey Sunshine Law.

The purpose of this Executive Session is:

- 1) To discuss personnel.

The matters discussed in Executive session will be disclosed to the public at such time as action is taken by the Authority or if possible, prior to action being taken if the Authority feels that disclosure can be made without affecting the public interests of the individuals affected.

A motion was made at 7:50 by F. Vogel, second by M. Moloughney to close the Executive Session and reopen the meeting to the public. All in favor 4-0-0.

A motion was made at 7:51p.m. by F. Vogel, second by M. Moloughney to adjourn the meeting. All in favor 3-0-0.