

**June 05, 2018**

Minutes of a meeting of the Secaucus Municipal Utilities Authority held on Tuesday, June 05, 2018 at 7:00 PM in Conference Room, 1100 Koelle Boulevard, Secaucus, New Jersey 07094. The meeting was called to order at 7:00 PM by Jorge Cardenas.

Pledge of Allegiance/Salute to the Flag  
The Open Public Meetings Act was read.

|            |                   |                |
|------------|-------------------|----------------|
| Roll Call: | Jorge Cardenas    | Vice- Chairman |
|            | George Schoenrock | Secretary      |
|            | Mark Moloughney   | Commissioner   |

Absent: Fred Vogel, Raymond Spellmeyer (Excused)

Also Present: John Napolitano, Counsel; Robert McNinch, Auditor; Bill Katchen, Accountant; Glenn Beckmeyer, Engineer; Katherine Acevedo, QPA.

The minutes of the May 01, 2018 meeting were approved on a motion made by J. Cardenas, second by M. Moloughney. All in favor: 3-0-0.

Rob McNinch and Bill Katchen provided an overview of the Annual Audit reviewing the funds returned to the Town of Secaucus and stated that the budget is "on point".

**RESOLUTION 2018-06-01 2017 AUDIT RESOLUTION**

**WHEREAS**, N.J.S.A. 40A:5A-15 requires the governing body of each local Authority to cause an annual audit of its accounts to be made, and

**WHEREAS**, the annual audit report for the fiscal year ended December 31, 2017 has been completed and filed with the Governing Body and the Director of the Division of Local Government Services pursuant to N.J.S.A. 40A:5A-15, and

**WHEREAS**, N.J.S.A. 40A:5A-17 requires the governing body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

**WHEREAS**, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A. 40A:5A-17,

**NOW, THEREFORE BE IT RESOLVED**, that the governing body of the Secaucus Municipal Utilities Authority hereby certifies to the Local Finance Board of the State of New

Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2017, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

**BE IT FURTHER RESOLVED** that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

**RESOLUTION 2018-06-2 APPOINTMENT OF EMPLOYEE CONSULTING ASSOCIATES FOR AUTHORITY EMPLOYEE ASSISTANT PROGRAM**

**WHEREAS**, the Secaucus Municipal Utilities Authority ("Authority") has a need for Employee Counseling Services for its personnel; and

**WHEREAS**, the Authority had utilized the services of the Town of Secaucus' ("Town") Employee Assistance Program; and

**WHEREAS**, the Authority has been notified that Town no longer contracts for these services and it has been determined that the value of the services will not exceed \$17,500; and,

**WHEREAS**, a proposal for the 2018 annual service has been submitted by Employee Consulting Associates attached hereto and made a part hereof; and

**WHEREAS**, the Executive Director hereby certifies that monies are available for said purposes as described above; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Authority that it hereby appoints of Employee Consulting Associates for Authority Employee Counseling Services and Employee Assistance program for its personnel in accordance with the proposal dated May 1, 2018.

**BE IT FURTHER, RESOLVED** that the Executive Director shall maintain a copy of this resolution and the Agreement with the appointee on file in the Authority's Offices and make the same available for public inspection during regular business hours.

**BE IT FURTHER RESOLVED** by the Authority that the statements contained in the foregoing preamble be and are hereby incorporated into this Resolution as if more fully set forth herein at length.

**RESOLUTION 2018-06-03 AUTHORIZING AGREEMENT FOR PROFESSIONAL SERVICES WITH GREAT LAKES ENVIRONMENTAL CENTER**

**WHEREAS**, the Secaucus Municipal Utilities Authority (hereinafter "Authority") is a public body, duly formed under the Municipal and County Utilities Authority Law, constituting

Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

**WHEREAS**, the Authority, along with certain other municipal and county sewerage utility authorities, have formed a consortium known as the New Jersey Harbor Dischargers Group (hereinafter "NJHDG") to address certain issues arising from various studies performed by the New York/New Jersey Harbor Estuary Program; and

**WHEREAS**, the NJHDG wishes to effectively address these issues and avoid the application of inappropriate effluent limitations for New Jersey dischargers by the Environmental Protection Agency (hereinafter "EPA") and the New Jersey Department of Environmental Protection; and

**WHEREAS**, the NJHDG desires to enter into a contract with Great Lakes Environmental Center (hereinafter "GLEC") to serve as Technical Advisor to the NJHDG, in accordance with its proposal dated May 8, 2018; and

**WHEREAS**, the Authority agrees to be responsible for its pro-rata share of any work at an estimated amount not to exceed \$7,210.00; and

**WHEREAS**, the New Jersey Local Public Contracts Law (N.J.S.A. 40A:11-5) exempts the award of contracts for professional services from the requirements of public advertising and bidding; and

**WHEREAS**, the Authority, as a member of the NJHDG, agrees to execute an agreement with GLEC to perform said services in accordance with its proposal; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies the availability of funds to cover the maximum dollar value of the pending contract as set forth in this Resolution.

**NOW THEREFORE BE IT RESOLVED BY THE MEMBERS OF THE BOARD OF THE SECAUCUS MUNICIPAL UTILITIES AUTHORITY**, as follows:

1. The Secaucus MUA Executive Director is hereby authorized and directed to execute the agreement with Great Lakes Environmental Center.
2. A notice of this action shall be published in the official newspaper of the Authority.
3. This contract is awarded in compliance with the requirements of N.J.S.A. 19:44A-20.4 et seq.

**BE IT FURTHER RESOLVED** that the Executive Director is hereby authorized and empowered to take whatever action is necessary and execute any documents that may be required, on behalf of the Authority, after consultation with legal counsel, to effectuate the

purposes of this Resolution.

**RESOLUTION 2018-06-04 RESOLUTION AUTHORIZING CONTRACT FOR  
TEMPORARY FLOW METERING SERVICES**

**WHEREAS**, the Secaucus Municipal Utilities Authority (hereinafter “Authority”) is a public body, duly formed under the Municipal and County Utilities Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

**WHEREAS**, the Authority has a need for Temporary Flow Monitoring services; and

**WHEREAS**, the Authority has received a proposal dated April 20, 2018 from Flow Assessment Services; and

**WHEREAS**, the Authority at its May 1, 2018 meeting authorized by motion the award of a contract to Flow Assessment Services and now wish to memorialize the award by Resolution; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies the availability of funds to cover the maximum dollar value of the pending contract as set forth in this Resolution.

**NOW THEREFORE BE IT RESOLVED** that the Members of the Secaucus Municipal Utilities Authority hereby award a contract to Flow Assessment Services in an amount not to exceed \$7,920.00 in accordance with its proposal.

**BE IT FURTHER RESOLVED** that the Executive Director is hereby authorized and empowered to take whatever action may be necessary and execute any documents that may be required, on behalf of the Authority, after consultation with legal counsel, to effectuate the purpose of this Resolution.

**BE IT FURTHER RESOLVED** to all previous actions taken furtherance to this resolution are hereby approved and ratified.

**RESOLUTION 2018-06-05 RESOLUTION ADOPTING CHANGES TO EMPLOYEE  
HANDBOOK**

**WHEREAS**, the Secaucus Municipal Utilities Authority (hereinafter “Authority”) is a public body, duly formed under the Municipal and County Utilities Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

**WHEREAS**, the Authority in accordance with recommendations from its Municipal Excess Liability provider has revised its existing Employee Manual and the Authority Policies and Procedures Manual; and

**WHEREAS**, the Authority has revised the Employee, and Policies and Procedures Manuals by adding a breastfeeding policy and updating its communications, OPRA and employee dating policies.

**NOW THEREFORE BE IT RESOLVED** by the Members of the Secaucus Municipal Utilities Authority that the changes to the Employee Handbook and Policies and Procedures Manual are hereby approved.

**BE IT FURTHER RESOLVED** that the Executive Director is hereby authorized and empowered to take whatever action may be necessary on behalf of the Authority to effectuate the purpose of this Resolution.

A motion was made to approve the consent agenda G. Schoenrock, seconded by M. Moloughney. Roll Call vote: G. Schoenrock, Aye; M. Moloughney, Aye; J. Cardenas, Aye. 3-0-0.

Voucher List was moved on a motion made by M. Moloughney, seconded by J. Cardenas.

Voucher List as follows:



**Voucher List for Meeting of June 05, 2018**

Prepared: 05/25/18

| NUMBER | COMPANY                      | MONEY     | PO#      | REASON   |
|--------|------------------------------|-----------|----------|--|
| 1      | Action Rubber                | 161.12    | 2018-278 | Hose For Jet Truck   |
| 2      | Arco Steel Co.               | 920.00    | 2018-257 | Protective Piping for Grit Bldg Gas line                                       |
| 3      | Beckmeyer Engineering        | 6,250.00  | 2018-302 | Engineering Services: May 2018   |
| 4      | Bellaqua                     | 131.35    | 2018-294 | Water  |
| 5      | Campbell Fire                | 250.00    | 2018-338 | Semi- Annual Inspection  |
| 6      | Cleary, Giacobbe, Alfieri    | 4,277.00  | 2018-307 | Legal Services: 03/01/18 to 03/31/18   |
| 7      | Cleary, Giacobbe, Alfieri    | 4,250.00  | 2018-332 | Legal Services: 04/01/18 to 04/30/18   |
| 8      | Cleary, Giacobbe, Alfieri    | 6,412.00  | 2018-304 | Litigation: 4/2/18 to 4/25/18  |
| 9      | Comcast                      | 180.99    | 2018-267 | Internet Services: 05/02/18 to 06/01/18  |
| 10     | Constellation NewEnergy      | 2,434.95  | 2018-315 | Power Remote Stations: 03/30/18 to 04/30/18                                    |
| 11     | Dubows Auto Repair           | 1,505.60  | 2018-292 | Repairs to Chevy Silverado   |
| 12     | Emerald Pro Stat             | 254.95    | 2018-281 | 3 Boxes X- L Grip Gloves<br>Annual Maintenance to Generators Various Locations |
| 13     | Ener-G Rudox                 | 5,999.00  | 2018-330 |  |
| 14     | Excell Feeders               | 249.28    | 2018-260 | Injection Valves   |
| 15     | Ferraioli, Wielkotz, Cerullo | 17,500.00 | 2018-329 | Audit for the year ended 12/31/2017  |
| 16     | Fisher Scientific            | 747.74    | 2018-226 | Lab Supplies   |
| 17     | Fisher Scientific            | 271.05    | 2018-258 | Lab Supplies   |

|    |                           |           |          |  |
|----|---------------------------|-----------|----------|--|
| 18 | Fisher Scientific         | 924.78    | 2018-266 | Lab Supplies                                   |
| 19 | Fisher Scientific         | 15.25     | 2018-274 | Lab Supplies                                   |
| 20 | Fisher Scientific         | 297.08    | 2018-290 | Lab Supplies                                   |
| 21 | GLEC                      | 226.53    | 2018-336 | NJHDG Consulting                               |
| 22 | Grainger                  | 160.72    | 2018-275 | Filter For Sludge Blower                       |
| 23 | Grainger                  | 71.04     | 2018-291 | Rubber Boots                                   |
| 24 | Hach                      | 342.75    | 2018-289 | Lab Supplies                                   |
| 25 | Home Depot                | 24.57     | 2018-259 | Drive Guide, Tapcon                            |
| 26 | Home Depot                | 19.16     | 2018-235 | Wasp Spray. Test Plug                          |
| 27 | Home Depot                | 358.94    | 2018-296 | Maintenance Supplies                           |
| 28 | Home Depot                | 93.88     | 2018-105 | Lot of Stainless Steel for Post Aeration Ramps |
| 29 | Home Depot                | 31.65     | 2018-277 | Maintenance Supplies                           |
| 30 | Home Depot                | 612.07    | 2018-280 | Maintenance Supplies                           |
| 31 | Home Depot                | 59.70     | 2018-297 | 5/16 Aluminum Screen Frame                     |
| 32 | Home Depot                | 151.08    | 2018-273 | Parts for Screen Frames Trickle Filter         |
| 33 | Home Depot                | 70.28     | 2018-231 | Parts for Screens                              |
| 34 | Interstate Battery System | 40.00     | 2018-265 | Batteries for Hand Held Radios                 |
| 35 | Interstate Battery System | 347.90    | 2018-287 | 4D Battery for PS#3 & PS#6                     |
| 36 | Labconco Corp.            | 848.90    | 2018-261 | Weldment Manifold, Bulb Connector              |
| 37 | Maximum Material Handling | 500.00    | 2018-201 | Annual OSHA Inspection for Overhead Cranes     |
| 38 | Miracle Chemical          | 987.50    | 2018-232 | Sodium Bisulfite                               |
| 39 | Miracle Chemical          | 1,718.25  | 2018-263 | Sodium Bisulfite                               |
| 40 | Miracle Chemical          | 592.50    | 2018-286 | Sodium Bisulfite                               |
| 41 | Miracle Chemical          | 2,126.25  | 2018-283 | Sodium Hypochlorite                            |
| 42 | Miracle Chemical          | 1,417.50  | 2018-233 | Sodium Hypochlorite                            |
| 43 | Municipal Capital Finance | 164.77    | 2018-303 | Copier Lease: Payment# 59                      |
| 44 | One Call Concepts         | 8.75      | 2018-295 | Mark outs:(7)                                  |
| 45 | PS&S                      | 1,238.75  | 2018-335 | Professional Services: Misc Admin ending 4/3   |
| 46 | PSE&G                     | 18,433.48 | 2018-268 | Power: March 2018                              |
| 47 | PVSC                      | 11,760.00 | 2018-306 | Sludge Disposal: 03/16/18 to 4/15/18           |
| 48 | Peirce Equipment          | 3,328.53  | 2018-173 | Jet Truck Supplies                             |
| 49 | Peirce Equipment          | 4,100.27  | 2018-262 | Jet Truck Supplies                             |
| 50 | Power Place               | 642.00    | 2018-282 | Deck For Ride On JD Mower                      |
| 51 | Precision Electric        | 361.95    | 2018-256 | Nord Motor For Primary Clarifier               |
| 52 | Pumping Services          | 1,990.80  | 2018-171 | Service to Back Up Controller at PS#1          |
| 53 | Regional Communications   | 816.00    | 2018-240 | (2) Portable Radios                            |
| 54 | Scott Environmental       | 150.00    | 2018-324 | Backflow Inspection                            |
| 55 | Spectraserv               | 3,900.00  | 2018-301 | Monthly Container Charge: Grit/Screenings 4/   |
| 56 | Spectraserv               | 6,572.30  | 2018-337 | Sludge Removal: 4/02/18 to 4/30/18             |
| 57 | Staples                   | 118.99    | 2018-245 | Office Supplies                                |
| 58 | State of NJ               | 33,274.07 | 2018-270 | Hospitalization: Active Employees:05/18        |
| 59 | State of NJ               | 1,363.26  | 2018-271 | Hospitalization: Retiree Employees: 06/18      |

|               |                        |            |          |   |
|---------------|------------------------|------------|----------|---|
| 60            | Suez Water NJ          | 1,286.55   | 2018-314 | Water 04/16/18 to 05/17/18              |
| 61            | Town of Secaucus       | 1,630.48   | 2018-272 | Dental Reimbursement: June 2018         |
| 62            | Verizon                | 269.91     | 2018-313 | Telephones 04/19/18 to 05/18/18         |
| 63            | Verizon Wireless       | 257.52     | 2018-312 | Telephones: 04/13/18 to 05/12/18        |
| 64            | WEF                    | 107.00     | 2018-293 | Annual Membership Renewal: B. Beckmeyer |
| 65            | WEX Bank (Sunoco)      | 637.77     | 2018-269 | Fuel: April 2018                        |
| 66            | William J. Guarini Inc | 4,969.60   | 2018-328 | Meadowland Pkwy Manhole Repair          |
| <b>TOTAL:</b> |                        | 161,216.06 |          |   |

Board Member M. Moloughney had a question regarding Line 11, which was addressed by Executive Director B. Bigler.

The voucher list was then approved by Roll Call vote: G. Schoenrock, Aye; M. Moloughney, Aye; J. Cardenas, Aye 3-0-0.

**New Business:** None

**Old Business:** None

**Report of the Executive Director  
May 2018 {submitted May 31, 2018}**

- Start-up took place but there were some issues regarding the display monitor (which has been removed). The generator functions on diesel until the issues with the contractor are resolved.
- The Authority continues to monitor the sewers in low lying areas for cleaning & inspection.
- The Final NJPDES Permit has been received. The Authority has formally requested an adjudicatory hearing. Nothing further to report at this time.
- The challenge to the change in use fee is with legal. No action to report this month.
- Still awaiting the final report on Xchange flow data.
- SCADA: Engineer is continuing to negotiate to get the best option and cost for the Authority. No further action to report.
- Reported two sanitary sewer overflows at Harmon Cove to the NJDEP. They have scheduled an inspection for April 6, 2018. Had NJDEP inspection and am awaiting a report. The case manager indicated that this privately-owned collection requires a licensed operator, but we haven't received any notification of violation from NJDEP.
- The 2017 audit is on the agenda for the June 5<sup>th</sup> meeting..

- Sent Toscana Cheese a second notice of violation for excursions of pH values. This is for the violation notice of May 2<sup>nd</sup>.
- Awarded a contract to monitor the flow at PS#2 (Turnpike & Paterson Plank Road). Three monitors will be designated to record flow from Toscana, all of Windsor Drive & Dorigo Lane and at the pumping station.
- Met with the new EAP doctor. He will be on-site on June 13<sup>th</sup> to speak with all SMUA staff.
- Met with the NJHDG and discussed the need for the continued services of the Technical Advisor for the group. A resolution will be presented at the June 5<sup>th</sup> meeting.

**SECAUCUS MUNICIPAL UTILITIES AUTHORITY  
ENGINEERS REPORT MAY 2018**

The following is a list of the main activities as provided by this office to the Authority for the above-mentioned month:

- Dual Fuel Generator. (This project narrative has been reduced, reference prior months reports for information) The piping has been completed and the two new regulators have been installed and pressure tested. The system has been turned on by PSEG. We are waiting for the technician from the manufacturer to arrive to balance the system for operation. Start up occurred and the system operated. The contractor still needs to return to install a new circuit board for the panel and a new low volt power transformer. A punch list is being developed and the contractor will need to complete the punch list to close out the project. The new circuit board did not solve the issue. We are waiting on the contractor to submit a solution. A notice is being sent to the contractor notifying them that if they jeopardize the grant funding, then will be held responsible.
- Contacted Tax Department to ascertain new tax maps for use by the Authority for facilities inventory. Meeting never occurred. Beckmeyer Engineer has submitted a proposal to the SMUA for re-creating the Sanitary Sewer Map with updated sewer serving areas. This office will purchase the required utility layers and produce required maps. Recently received information form NJSEA and currently piecing the files together. Requested NJSEA to reformat material sent for compatibility to our software. Putting the files together on the Service Maps. Checking on proper manhole and pipe run locations. Work is continuing on map preparation. Received as-built Cad files on Exchange Place from McCutcheon surveyors and are incorporating them into maps. Additional information is required from the Seaview PS to the area of the Water Tower. A portion of this area was revised during the addition of the TP exit project. Plans are being updated when new or revised information is received.
- Met with representatives for the proposed Hudson County Technical School to be located on New County Road. Produced estimated flow letter for the Authority and Applicant. Prepared technical review. Attended the force main pre-construction meeting. Went to site for connection into the SMUA system, however, the construction was postponed that day due to expectant inclement weather. The installation came upon an unknown water



line. The engineer requested a change of their installation, the SMUA sent back an alternative that would put less burden on the SMUA. Went to site to observe installation, requesting as-built plans from contractor. As-built plans will be submitted by the contractor when surveyor performs final project as-built.

- Started the SCADA project plans and specifications Continued the work on the specifications for this project. Bid documents will be ready for public advertisement and public pick-up on November 3, 2017 with a pre-bid meeting to be held on November 8, 2017. Bids will be publically opened on November 28, 2017. No bidders submitted. Therefore, the SMUA will need to re -advertise again for a bid opening in December for awarding at the January meeting. No one bid on the rebid, therefore, by NJ State law, the SMUA is allowed to negotiate a contract with a contractor. We have started the process with two contractors. We have met with both and will be receiving their proposals on February 15, 2018 at 10 am. We also traveled to Wallkill NY WWTP to look at a similar SCADA installation there. Negotiations were started and costs were delivered. Questions and clarifications are being sought from the Contractors concerning their proposals. We are constantly looking for new contractors whom may want to bid this project.
- The SMUA has received a change of use at the old Cinelli recycling facility on Secaucus Rd. by Hudson County Motors. Requested additional drawings to review for change of flow charge. Site visit and spoke with an owner. The owner will be sending more information on oil/water separator and existing and proposed use areas. The owner just submitted the requested information, review to follow. The engineer's review was completed and distributed to the applicant. The applicant is challenging the increase flow connection costs.
- Reviewed Koelle Blvd. Pump Station Panel "Motor Saver Module" for the possible replacement, upgrade or removal of same. Checking for redundancies within the systems. Contacting panel manufacturer representative for information
- Checking on the specifications for approving a bid for 2 new check valves at the Henry Street Pump Station. Presently being installed.
- Started plans and specifications for the replacement of certain sections of the Minnie Place sanitary sewer, on the north and south section from Pandolfi Ct. to go out for public bid. This is to repair the sewer before the Town paves the road this August. Met with 2 contractors to get quotes because it is not believed the cost will require public bidding.
- Started researching for the replacement of the Odor Control Panels. Spoke with consultant familiar with this panel. Also, checked on an updated Ph/Ord transmitter, the existing one has failed and the model is not made any longer.
- Started researching the possible cause of excessive foam in the Sludge Holding Tank.
- Reviewing an invoice from the emergency contractor for work on two manhole frames and covers on Meadowlands Parkway.

**Beckmeyer Engineering, P.C.**  
**Glenn M. Beckmeyer, P.E.,P.P.,CME**  
**Authority Engineer**  
**May 29, 2018**

**OPERATIONS REPORT – May 2018**  
**Submitted June 5, 2018**

KOELLE BOULEVARD FACILITY

- 1) The estimated average daily flow for the month was 3.0323 MGD. Maximum daily flow was 4.1407 M.G.; the estimated total flow for the month was 90.7442 MG.
- 2) The yearly inspection was conducted on the fire suppression system located in the Sodium Bisulfite Building.
- 3) Sodium Hypochlorite feed pump number two was replaced. The existing pump failed.
- 4) Ener-G Rudox performed annual service on the emergency generator.
- 5) Strike insecticide is being dosed to the Primary Clarifier Effluent.
- 6) The injection valve was replaced on the Polymer System.
- 7) A new rag Auger was delivered for the rag compactor located in the Grit Building.
- 8) Primary Clarifier number three sludge collector drive motor was replaced.
- 9) Routine maintenance and grounds keeping were performed.
- 10) The Serpentine tank was drained and cleaned.
- 11) Screening has been installed over air vents of all Trickling Filters.
- 12) A new Sodium Hypochlorite feed line was put into service.
- 13) One of the O.R.P. probes in the Odor Control system failed. (oxidation reduction potential) A replacement is being sought.
- 14) Three access hatches located on the dome of the Sludge Thickening Tank were replaced.
- 15) New replays were installed in the control panels of Grit Collectors two and three.
- 16) The filters (screens) located on the Sodium Hypochlorite feed line were cleaned.
- 17) A new diaphragm was installed in the Milton Roy Sodium Hypochlorite feed pump number one.
- 18) Tank number one of the Odor Control system was cleaned and serviced.

#### PUMP STATION # 1 Village Place

- 1) The estimated average daily flow was 1.124 M.G.D.
- 2) All pumps cleaned and maintained on a regular basis.
- 3) Routine maintenance and grounds keeping were performed.
- 4) Pump Number two failed. Pump was sent out for repair. The pump was replaced.
- 5) Annual service was conducted on the emergency generator.

#### PUMP STATION # 2 Paterson Plank Road and Turnpike Exit

- 1) The estimated average daily flow was 90,683 G.P.D.
- 2) Routine maintenance and grounds keeping were performed.
- 3) Yearly service was conducted on the emergency generator.
- 4) Cleaned grease from the wet well deck with the Jet ruck.

#### PUMP STATION # 3 Henry Street

- 1) The average daily flow was 45,661 G.P.D.
- 2) Routine maintenance and grounds keeping were performed.
- 3) Two, four-inch check valves were replaced. Rapid Pump and meter completed the installation.
- 4) Yearly service was conducted on the emergency generator. A new battery was installed for the generator.

#### PUMP STATION # 4 New County Road and Seaview Drive

- 1) Routine maintenance was performed.
- 2) A rain awning was installed over the pump control panel.

PUMP STATION # 5 Wilroy – Secaucus Road

- 1) This station is not in service. Grounds keeping were performed.

PUMP STATION # 6 Castle Road

- 1) The average daily flow was 18,715 G.P.D.
- 2) Routine Maintenance and grounds keeping were performed.
- 3) Yearly service was conducted on the emergency generator.

PUMP STATION #7 - Exchange Junction

- 1) Routine maintenance was performed.
- 2) Yearly service was conducted on the emergency generator.  
A new battery was installed on the generator.

COLLECTION SYSTEM: The Authority jetted and cleaned approximately 5,010 feet of sanitary sewer, also assisted the Secaucus Department of Public Works in cleaning various catch basins.

Respectfully Submitted

Brian A. Beckmeyer Sr.  
Superintendent

A motion was made to adjourn the meeting at 7:32 by G. Schoenrock; seconded by J. Cardenas.  
All in Favor: 3-0-0.