

FEBRUARY 05, 2019

The Executive Director reported that Chairman Vogel had contacted him and would be a few minutes late. Minutes of a meeting of the Secaucus Municipal Utilities Authority held on Tuesday, February 05, 2019 at 7:00 PM in Conference Room, 1100 Koelle Boulevard, Secaucus, New Jersey 07094. The meeting was called to order at 7:05 PM by Fred Vogel.

Pledge of Allegiance/Salute to the Flag
The Open Public Meetings Act was read.

Roll Call: Fred Vogel Chairman
Jorge Cardenas Vice- Chairman
George Schoenrock Secretary
Dominic Manderano Board Member

Absent: Raymond Spellmeyer (Excused)

Also Present: John Napolitano, Counsel; Glenn Beckmeyer, Engineer; William Katchen, Accountant; Suzanne Carr-McGuire (Court Reporter, for the Public Hearing); Katherine Acevedo, QPA

At this time, the Chairman turned over the meeting to Authority Counsel for the swearing in of and Nomination of Officers for 2019 (until the next Reorganization Meeting in February 2020).

Mr. Napolitano called for nominations:

At this time Board Member J. Cardenas stated he would like to make a motion that the commissioners would keep their current titles, this was seconded by F. Vogel.

Fred Vogel	-	Chairman
Jorge Cardenas	-	Vice Chairman
George Schoenrock	-	Secretary
Ray Spellmeyer	-	Board Member (awaiting reappointment)
Domenic Manderano	-	Board Member

The above nominations were approved unanimously: 4-0-0. Fred Vogel being duly elected as Chairman took over the meeting agenda.

A Motion was made by J Cardenas, second by G. Schoenrock to approve the minutes of the January 15 meeting. All in Favor. 4-0-0.

A motion was made at 7:15 pm by J. Cardenas, second by G. Schoenrock to open the Public Hearing for User and Connection Fees for 2019. All in favor. 4-0-0.

Testimony was presented by W. Katchen regarding the calculation of User fees for tax-exempt properties. The rate for 2019 is \$3.25/100 cubic feet of water consumption. J. Napolitano asked for public comment. There was none.

Testimony was then presented by W. Katchen regarding the calculation for the Connection fees. The rate for 2019 is \$9,106.00/ERU. One Equivalent Residential Unit is 300 gallons.

J. Napolitano asked for public comment. There was none.

A Motion was made at 7:28 pm by G. Schoenrock, second by F. Vogel to close the Public Hearing. All in favor. 4-0-0.

SEE STENOGRAPHER'S MINUTES

The Executive Director presented the following resolutions regarding the connection and user fees. Moved on a motion by F. Vogel; second by J. Cardenas

The establishment of fees; connection and user fees for 2019 are as follows:

Resolution – 2019-02 SECAUCUS MUNICIPAL UTILITIES AUTHORITY Hudson County, New Jersey Establishing the Determining of a Connection Charge Formula

WHEREAS, the Secaucus Municipal Utilities Authority (the "SMUA"), a public body corporate and politic and a political subdivision of the State of New Jersey existing under and by virtue of the Municipal Utilities Authorities Law, N.J.S.A. 40:14B01, et seq., is the owner and operator of the sewage treatment facilities for the Town of Secaucus (the "Town"); and

WHEREAS, pursuant to the Service Contract between the SMUA and the Town, dated as of March 1, 1979, as amended and supplemented (the "Service Contract"), the SMUA may charge and collect Service Charges for the connection to and use of said sewage treatment system, where required or permitted pursuant to law; and

WHEREAS, at the request of the Town, the SMUA has previously assessed charges for connection to said system; and

WHEREAS, Town officials have requested that the schedule of charges of the SMUA for connection to the sewage treatment system be revised at this time to more fairly reflect a fair payment by new users toward the capital cost of said sewage treatment system, in accordance with applicable law and regulations; and

WHEREAS, Chapter 526 of the New Jersey Laws of 1985, amending and supplementing the Municipal Utilities Authorities Law, and in particular N.J.S.A. 40:14B-22 (hereinafter referred to as "Chapter 526"), sets forth a basis for computation for a charge for connection to a sewage treatment system so that said system; and

WHEREAS, N.J.S.A. 40:14B-22 and 40:14B-23 provide that the imposition of user charges or connection charges by an authority shall be the subject of public notice and a public hearing; and

WHEREAS, pursuant to statutory notice, the SMUA has held a public hearing and considered the testimony presented at said hearing and made a part of the record thereof; and

WHEREAS, the SMUA desires to impose a new schedule of connection charges computed in accordance with Chapter 526, both as to implementation of general formula and specifically for connections made or to be made in the year ending 12/31/19 and each year thereafter.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE BOARD OF THE SECAUCUS MUNICIPAL UTILITIES AUTHORITY, as follows:

1. There is hereby imposed a one-time charge for any new connection (as defined herein) to the sewage treatment system of the SMUA, or a change in use of an existing property computed in the following manner to represent a fair payment toward the cost of said system, being the same manner set forth in Chapter 526:

“(a) The amount representing all debt service, including but not limited to sinking funds, reserve funds, the principal and interest on bonds, and the amount of any loans and the interest thereon, paid by the municipal authority to defray the capital cost of developing the system as of the end of the immediately preceding fiscal year of the authority shall be added to all capital expenditures made by a municipal authority not funded by a bond ordinance or debt for the development of the system as of the end of the immediately preceding fiscal year of the authority.

(b) Any gifts, contributions or subsidies to the authority received from, and not reimbursed or reimbursable to, any federal, state, county or municipal government or agency or any private person, and that portion of amounts paid to the authority by a public entity under a service agreement or service contract which is not repaid to the public entity by the authority, shall then be subtracted.

(c) The remainder shall be divided by the total number of service units served by the authority at the end of the immediately preceding fiscal year of the authority, and the results then be apportioned to each new connector according to the number of service units attributable to that connector. In attributing service units to each connector the estimated average daily flow of sewage for the connector shall be divided by the average daily flow of sewage from the average single family residence in the authority’s district, to produce the number of service units to be attributed.”

2. The Preliminary Connection Charge for each such connection shall be computed by SMUA at time of the Authority’s approval of the Treatment Works Application or connection application, as follows:

(a) The gallons per unit for the type of facility involved, as shown on Table A attached to this Resolution and made a part hereof, shall be multiplied by the number of the applicable units shown on said table, as certified by the applicant for the Construction Permit; and

(b) The product thereof (being the estimated flow from the facility in gallons per day) shall be divided by 300; and

(c) The quotient thereof (being the number of Equivalent Residential Units (ERUs) or portion thereof for the facility) shall be multiplied by the connection charge then in effect for each ERU.

3. The Preliminary Connection Charge shall be payable as follows:

- (a) One half of the Preliminary Charge shall be paid prior to issuance of a construction permit;
- (b) One half of the Preliminary Charge shall be paid prior to issuance of a Certificate of Occupancy.

4. The final connection charge shall be based upon the connection fee schedule in effect in the year of the issuance of the Certificate of Occupancy calculated in accordance with Paragraph 2 herein above. Any additional connection charge owed shall be payable prior to issuance of the Certificate of Occupancy.

5. The connection charge per ERU, computed as set forth in this resolution, shall be computed for each calendar year, within a reasonable time after completion of the annual audited financial statement of the SMUA, and the SMUA shall thereupon give the statutory notice and hold the required public hearing to set such charges, with such charges to be in effect retroactive to the beginning of that calendar year.

6. The Connection Charge to be in effect for connections made during the calendar year 2017 shall be set by the SMUA by resolution to be adopted concurrently with this Resolution.

7. For purposes of the charges imposed by and pursuant to this Resolution, new connections to the sewage treatment system shall be deemed to mean and include all connections made to properties and facilities which were not connected to said system on February 05, 2019, and also all changes of use of existing properties which result, based upon the application of the information contained in Table A, in an increased flow from said facility, provided, however, that for such a change of use, a connection charge, computed as hereinabove set forth, shall be applied to only to the extent of the estimated increased flow from said facility.

8. To the extent that any provision of this resolution is determined by any court or legislature to be invalid or unenforceable in whole or part either in a particular case or in all cases, such provision or part thereof is to be deemed surplus. If that occurs, it does not have the effect of rendering any other provision of this resolution invalid or unenforceable. This resolution is to be construed and enforced as if such invalid or unenforceable provision or part thereof were omitted.

9. This Resolution shall take effect immediately.

Estimated Gallons per Day for Various Establishments
(For Use with Permit Applications)

Table A

TYPE OF ESTABLISHMENT	UNIT USED	GALLONS PER DAY
Residential Dwellings (single family home, duplex units, townhouses, Condominiums, apartments)		
1 bedroom unit	per dwelling	150
2 bedroom unit	per dwelling	225
3 bedroom unit or larger	per dwelling	300
Transit dwelling units		
Hotels	Bedroom	75

Lodging houses & tourist homes	Bedroom	60
Motels & Tourist cabins	Bedroom	60
Boarding houses (max. permitted Occupancy)	Boarder	50
Camps		
Campground/mobile rec. vehicle/tent	Site	200
Children's camps	Bed	50
Labor camps	Bed	40
Campground/mobile rec. vehicle/tent	Site	100
Parked mobile trailer site Day camps – no meals	Person	15
Restaurants (including washrooms & turnover)		
Average restaurant	Seat	35
Bar/cocktail lounge	Seat	20
Fast Food Restaurant	Seat	15
24 hour service restaurant	Seat	50
Curb service/drive-in restaurant	Car space	50
Clubs		
Residential	Member	75
Nonresidential	Member	35
Racquet club	(per court/hour)	80
Bathhouse with shower	Person	25
Bathhouse without shower	Person	10
Institutions (includes staff)		
Hospitals	Bed	200
Other institutions	Bed	125
Schools (includes staff)		
No Shower or cafeteria	Student	10
With cafeteria	Student	15
With cafeteria & showers	Student	20
With cafeteria, showers & laboratories	Student	25
Boarding	Student	75
Automobile service stations		
	Per filling position	125
Service bays	per bay	50
Mini-market	Sq.Ft.	0.125
Car Washing	per Car Washed	75
Miscellaneous		
Office Buildings (gross area)	Sq.Ft.	0.1
Stores and shopping centers (gross area)	Sq.Ft.	0.1

Table A Continued

Type of Establishment	Measurement Unit	Gallons/day
Factories/warehouses (add process wastewater)	25 gpd/employee @ 500 SF	0.05/SF
With showers (add process wastewater)	0.06/SF	
Laundromats	Per machine	580

200	Bowling Alleys	Per alley	
	Picnic Parks (restrooms only)	Person	10
	Picnic Parks with showers	Person	15
	Fairgrounds (based on avg. attendance)	Person	5
	Assembly halls	Seat	5
	Airports (based on passenger use)	Passenger	3
	Churches (worship area only)	Seat	5
	Theater (indoor)	Seat	3
	Dinner theater	Seat	20
	Catering/Banquet Hall	Person	20
Sports stadium		Seat	3
	Visitor center	Visitor	5
	Data Centers	0.3 gpd/kW of IT Load	
		1 employee/9,250 SF of Data Center @25gpd/employee	
		(no showers)	
		1 customer/4,625 SF of Data Center @ 5 gpd/customer	

RESOLUTION 2019-02A
Resolution Determining Connection Charges
For Connections Made or to be Made in 2019
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
HUDSON COUNTY, N.J.

WHEREAS, the Secaucus Municipal Utilities Authority (the “SMUA”), a public body corporate and politic and a political subdivision of the State of New Jersey existing under and by virtue of the Municipal Utilities Authority’s Law, N.J.S.A.40:14B-1, et seq., is the owner and operator of sewage treatment facilities for the Town of Secaucus (the “Town”); and

WHEREAS, Chapters 118 and 526 of the New Jersey Laws of 1985, amending and supplementing the Municipal Utilities Authorities Law, and in particular N.J.S.A 40:14B-22 and 23 (hereinafter referred to as “Chapters 118 and 526”), sets forth a basis for computation of a charge for connection to a sewage treatment system so that said charges may represent a fair payment towards the cost of said system; and

WHEREAS, N.J.S.A. 40:14B-22 and 40:14B-23 provide that the imposition of user charges and/or connection charges by an authority shall be the subject of public notice and a public hearing; and

WHEREAS, a proper statutory notice given on January 12, 2019 under hand of Brian Bigler, Executive Director of the Secaucus Municipal Utilities Authority, pursuant to which notice the Secaucus Municipal Utilities Authority is holding the instant public hearing to consider relevant testimony to be presented and to be made a part of the record thereof; and

WHEREAS, the Secaucus Municipal Utilities Authority intends to utilize the Connection Fee Formula and the “Gallons per unit” Table used on previous years to determine a Connection

Charge based on historical data from 1996 and earlier, said Formula and Table to be as set forth in and attached to this Resolution, in accordance with Chapter 526; and

WHEREAS, the Secaucus Municipal Utilities Authority desires to set the specific connection charge per Equivalent Residential Unit for connection made or to be made in the calendar year 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SECAUCUS MUNICIPAL UTILITIES AUTHORITY, as follows:

1. Subject to Secaucus Municipal Utilities Authority’s response to relevant testimony presented at the instant meeting, the connection charge per Equivalent Residential Unit (ERU) for connection to the sewage treatment system of the Secaucus Municipal Utilities Authority made and to be made during the calendar year 2019 is hereby set at \$9,106.00 per ERU.
2. The basis for computation of said charge is set forth on the attached Formula, “Gallons per Unit” table, related Calculation Sheet.
3. This Resolution shall take effect immediately.

ANNUAL CALCULATION OF CONNECTION CHARGE
DECEMBERS 2017
FOR CALENDER YEAR 2019

I.	<u>Property, Plant & Equipment, Year End =</u>	59,441,280
A.	Prior Years’ Adjustments (-)	(5,347,251)
A.1	Current Year’s Adjustments (+) (-)	
B.	SMUA Direct Investment, if any (+)	
C.	Net Property Plant & Equipment	54,094,029
II.	<u>Construction Fund Balance, Year End =</u>	
D.	Prior Years’ Adjustments (-)	
E.	Cumulative Const. Fund Interest (-)	
F.	Net Construction Fund	
III.	<u>Priors Years’ Adjustments</u>	
G.	(Bond Discounts & Funds) (+)	1,775,098
H.	Latest Year Bond Discounts & Funds (+)	
I.	Total Bond Discounts & Funds	
IV.	<u>Prior Years’ Debt Issued = (-)</u>	(42,305,251)
J.	Latest Year’s Debt Issued (-) 2013 NJEIT Loan 2010\2013 NJEIT Loan funds due to be received (+)	
K.		(42,305,251)
K.	Total Debt Issued (-)	
V.	<u>Prior Years’ Grants Received = (-)</u>	(9,880,624)
L.	Latest Year’s Grants Received (-)	150,000
M.	Total Grants Received (-)	(10,030,624)
>>>>	Total SMUA Net Investment<<<<	3,533,252
N.	(C+F+I-K-M)	
VI.	<u>Cumulative Debt Service</u>	

O.	Prior Cumulative Debt Service (+)	
P.	Latest Year Debt Service Payments (+)	666,573
Q.	Total Cumulative Debt Service (+)	81,191,242
R.	Total Recoverable Costs (N+Q)	85,391,067
VII.	<u>Equivalent Residential Units</u>	
S.	Latest Year Average Flow (GPD)	2,813,225
T.	Divided by: Flow per ERU (GPD)	300
U.	Estimated ERU's (S/T)	9,377
VIII.	<u>Calculation of Connection Charge</u>	
V.	Total Recoverable Costs (R)	
W.	Connection Charge per ERU (R/U)	9,106

RESOLUTION 2019-02B
Resolution Determining User Charge Formula
For Properties Exempt from ad valorem Taxes
And User Charge to be in effect for 2019
SECAUCUS MUNICIPAL UTILITIES AUTHORITY
HUDSON COUNTY N.J.

WHEREAS, the Secaucus Municipal Utilities Authority (the “SMUA”), a public body corporate and politic and a political subdivision of the State of New Jersey existing under and by virtue of the Municipal Utilities authorities Law, N.J.S.A. 40:14B-1, et seq., is the owner and operator of the wastewater treatment facilities for the Town of Secaucus (the “Town”); and

WHEREAS, pursuant to the Service Contract between the SMUA and the Town, dated as of March 1, 1979, as amended and supplemented (the “Service Contract”), the SMUA may charge and collect Service Charges for the connection to and use of said sewage treatment system, where required or pursuant to law, and the same, to the extent collected, shall be a credit against the Annual Service Charges otherwise payable by the Town to the SMUA under the Service Contract; and

WHEREAS, to pay the Annual service Charges to the SMUA required by the Service Contract, the Town has applied revenues from ad valorem taxes on property in the Town to said purposes; and

WHEREAS, Town officials have requested that the SMUA continue to refrain from assessing direct user charges for the use of its system, except with respect to properties exempt from ad valorem taxes, so that said properties shall bear a fair share of the cost of the use of said system, in accordance with applicable law and regulations; and

WHEREAS, applicable regulations of the United States Environmental Protection Agency require that, where user charges for sewage treatment system built in whole or in part with Federal funds are derived through imposition of ad valorem taxes, provision be made for imposing similarly calculated charges for the use of said system on properties exempt from such taxes; and

WHEREAS, N.J.S.A. 40:14B-22 and 40:14B-23 provide that the imposition of user charges or connection charges by an authority shall be the subject of public notice and a public hearing; and

WHEREAS, the SMUA desires to implement the statutory procedure for imposition of user charges to properties exempt from ad valorem property taxes, both as to implementation of a general formula and specifically for such use during 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SECAUCUS MUNICIPAL UTILITIES AUTHORITY, as follows:

1. There is hereby imposed a User Charge for the use of the sewage treatment system of the SMUA by any property which is exempt from ad valorem property taxes, in whole or in part, which User Charge shall be computed by drawing from the annual audited financial statements of the SMUA for the preceding year the total amount expended or set aside by the SMUA in said year for the following purposes, being the basis for computation of Annual Service Charges pursuant to the Service Contract:

“(a) operating, maintenance and administrative expenses of the Authority.

(b)Debt service requirements on ...any obligations of the Authority (whether bonds, bond anticipation bonds, or notes)...

(c)Other payments of amounts (including amounts necessary to meet the Authority’s rate covenant contained in Section 6.01 of the Trust Agreement and amounts required to be paid by the Authority to any bond issuer, or issuer of a surety bond to secure a Debt Service Reserve Fund) required by the terms of any bond resolution adopted by the Authority pursuant to resolution adopted by the Authority under which any of the obligations described in part (b)...are issued, provided, however, that no more than 1/5 of the amount due to any reserve fund established under the Trust Reserve Fund and amounts required to be insured, or issuer of a surety bond to secure a Debt Service Reserve Fund, shall be included in the Annual Service Charge in each year.” And by dividing said amount, by the total amount of treated sewage flow to the sewage treatment facility for the preceding year, determined and certified in writing by the Consulting Engineer to the SMUA and expressed in “Billing Units” as hereinafter defined.

2. The resulting charge per Billing Unit shall be multiplied by the total water consumption for each property. Said charges shall be estimated and billed to the property owner by the SMUA annually, and may be adjusted annually at the option of the property owner or of the SMUA, based on relevant and cogent proof of actual water consumption.

3. The SMUA may require relevant and cogent proof of water consumption by submission of water bills, and in the absence of submission of same may charge and collect such charges as it may deem reasonable, based on the flow determined in accordance with Table A (attached), whichever shall produce the greater charge.

4. The user charge for 2019 for properties exempt for ad valorem taxes, or paying reduced amounts of such taxes by reason of the abatement thereof, shall be as follows:

-Operating maintenance and administration
Expense 2017

-Debt Service and payments to the Reserve for
Repair and Replacement Fund for 2017

-Total flow in units of 100 cubic feet

-User charge per 100 cubic feet of water consumption

5. The user charge shall be revised annually, as soon as may be practicable after the necessary figures are made available by the auditors and engineers to the Authority.

6. The user charge for 2019 shall be \$3.25/100 cubic feet of water consumption.

SMUA
USER FEE CALCULATION
December 31, 2017
For 2019 Rates

Operating maintenance, administration And capital additions expenses, 2017	\$3,780,278
Debt Service and payments to Reserve for Repair and Replacement, 2017	<u>682,323</u>
	4,462,601
Total flow in units of 100 Cu. Ft.	<u>1,373,177</u>
User Fee	\$ <u>3.25</u>

The above resolutions regarding Connection and User fees were approved by roll call vote: G. Schoenrock: Aye; D. Manderano: Aye; J. Cardenas: Aye; F. Vogel: Aye. Aye. 4-0-0.

The Consent Agenda was moved on a motion made by F. Vogel, second by J. Cardenas and is as follows:

RESOLUTION 2019-02C
REGARDING OFFICIAL DEPOSITORIES

WHEREAS, the Secaucus Municipal Utilities Authority (hereinafter “Authority”) is a public body duly formed under the Municipal and County Utilities Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, the Authority is required by law to designate those New Jersey institutions which will be depositories of its funds for the ensuing year.

NOW, THEREFORE, BE IT RESOLVED that the Authority designate US Bank and TD Bank of New Jersey as its official depositories, and Executive Director, Brian Bigler to act as agent for the Authority;

BE IT FURTHER RESOLVED, that the Authority designates the following signatories with respect to accounts of such depositories:

- | | | |
|----|----------|---|
| 1: | US Bank: | Fred Vogel, Jorge Cardenas; George Schoenrock |
| 2: | TD Bank | Fred Vogel, Jorge Cardenas; George Schoenrock |

**RESOLUTION 2019-02D
REGARDING PROFESSIONAL ORGANIZATIONS**

WHEREAS, the SECAUCUS MUNICIPAL UTILITIES AUTHORITY (hereinafter “Authority”) is a public body, duly formed under the Municipal and County Utilities Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, the Authority has previously participated in educational seminars and programs offered under the auspices of such professional organizations as the Association of Environmental Authorities; the New Jersey Water Environmental Association; the Water Environment Federation; the New Jersey Utility Authorities Joint Insurance Fund; etc.; and

WHEREAS, the taxpayers of Secaucus have benefited by the Authority’s participation in such professional programs by way of reduced insurance rates; enhanced safety programs resulting in reductions in lost time accidents; stricter regulatory compliance resulting in reduced permit fees; joint water quality studies reducing the Authority’s cost for the same to a small fraction of what they would otherwise would have been, etc.

NOW, THEREFORE, BE IT RESOLVED, that the Authority is authorized to continue its participation in the Association of Environmental Authorities, the New Jersey Water Environmental Association, the Harbor Discharge Group; the New Jersey Utilities Authorities Joint Insurance Fund; and similar such professional organizations which reduce costs to Secaucus taxpayers by way of various shared services, educational programs and peer review.

BE IT FURTHER RESOLVED, that the Authority hereby authorizes and encourages the participation of its Commissioners, staff and employees in appropriate programs offered by such organizations.

**RESOLUTION 2019-02E
REGARDING OFFICIAL NEWSPAPERS**

WHEREAS, the Secaucus Municipal Utilities Authority (hereinafter “Authority”) is a public body duly formed under the Municipal and County Utilities Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, N.J.S.A. 10:4-8 requires that the Authority designate a newspaper to receive public notices that has the greatest likelihood of informing the public within the Authority’s service area of meetings.

NOW, THEREFORE, BE IT RESOLVED, that the Authority designates the Jersey Journal as its official newspaper to receive public notices and The Star Ledger as secondary.

**RESOLUTION 2019-02F
REGARDING NJUA-JIF FUND COMMISSIONER**

WHEREAS, the Secaucus Municipal Utilities Authority is a member of the New Jersey Utility Authorities Joint Insurance Fund (“The Fund”); and

WHEREAS, by virtue of the conditions of membership contained in the by-laws of The Fund, the Secaucus Municipal Utilities Authority must appoint a Fund Commissioner and an Alternate.

NOW, THEREFORE, BE IT RESOLVED by the Secaucus Municipal Utilities Authority as follows:

- 1) That Brian Bigler is hereby appointed as Fund Commissioner, for the period of February 5, 2019 through to the February 2020 reorganization meeting.
- 2) That Brian Beckmeyer is hereby appointed as Alternate.

**RESOLUTION 2019-02G
REGARDING NJUA-JIF SAFETY DELEGATE**

WHEREAS, the Secaucus Municipal Utilities Authority is a member of the New Jersey Utility Authorities Joint Insurance Fund (“The Fund”); and

WHEREAS, by virtue of the conditions of membership contained in the by-laws of The Fund, the Secaucus Municipal Utilities Authority must appoint a Safety Delegate to work with the Fund’s Safety Services.

NOW, THEREFORE, BE IT RESOLVED by the Secaucus Municipal Utilities Authority as follows:

- 1) That Brian Beckmeyer is hereby appointed as the Authority’s Safety Delegate, for the period of February 5, 2019 through to the February 2020 reorganization meeting.

That Joseph Marchese is hereby appointed as Alternate

RESOLUTION 2019-02H

**DESIGNATING BRIAN BIGLER AUTHORIZED REPRESENTATIVE OF THE
AUTHORITY**

WHEREAS, the SECAUCUS MUNICIPAL UTILITIES AUTHORITY (hereinafter “Authority”) is a public body, duly formed under the Municipal and County Utilities Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, the Authority recognizes the need to designate an authorized representative of the Authority to approve and certify various documents which pertain to the execution of ordinary Authority business, such as the approval of permits and applications to the NJDEP, the transfer of Authority funds and the execution of contractors approved by the resolution of the Board, and the direction of work performed by the various firms doing business with the Authority.

NOW, THEREFORE BE IT RESOLVED that BRIAN BIGLER, Executive Director, is designated as the authorized representative of the Authority for the purposes herein stated

**RESOLUTION 2019-02I
REGARDING INDEMNIFICATION OF AUTHORITY MEMBERS AND EMPLOYEES**

WHEREAS, the Secaucus Municipal Utilities Authority (hereinafter “Authority”) is a public body, duly formed under the Sewerage Authorities Laws, constituting Chapter 138 of the Laws of New Jersey of 1946, as amended (Chapter 14A of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, the affairs of the Authority may, from time to time, result in litigation by or against the Authority; and

WHEREAS, parties opposing the Authority in litigation may file claims as part of the litigation against past, present or future members of the Authority and/or employees of the Authority having managerial responsibilities; and

WHEREAS, the potential for such claims may discourage qualified, civic-minded persons from serving as a member of the Authority or from accepting employment from the Authority in any capacity involving managerial responsibility; and

WHEREAS, it is in the best interest of the Authority to encourage qualified, civic-minded persons to accept or continue membership on the Authority and to accept employment from the Authority in capacities involving managerial responsibilities without fear of risk from claims regarding their good-faith performance of the duties of a member of the Authority or their good faith performance as such employees of the Authority; and

NOW, THEREFORE, BE IT RESOLVED by the Authority that the indemnification and defense of its past, present and future members and/or employees having managerial responsibilities shall be provided in accordance with the following terms and provisions:

The Authority shall defend and indemnify any past, present or future member of the Authority and/or past, present or future employees having managerial responsibilities (hereinafter jointly and severally referred to as the “Official”) for claims arising from an act or omission of such Official within the scope of the performance of such individual’s duties as an Authority member or employee. Except as may be hereinafter provided, the defense and indemnification shall be with respect to all civil actions and with respect to all regulatory and administrative proceedings regardless of the nature of the regulatory or administrative proceeding. The defense and indemnification shall not encompass any criminal actions brought by or on behalf of the State of New Jersey or the United States of America. An Official shall not be entitled to a defense or indemnification from the Authority unless:

(a) Promptly and in no event later than fifteen calendar days after the time the Official is served with the summons, complaint, process, notice or pleading, the Official delivers the original or an exact copy to the Authority and requests that the Authority provide the defense, unless counsel for the Authority has already accepted service on behalf of the Official.

(b) The Official cooperates in the preparation and presentation of the defense with the legal counsel approved or selected by the Authority to defend the case. In determining whether to approve counsel, the Authority shall consider such factors as may be relevant, including but not limited to the need for the use of counsel other than the Authority’s general or special counsel, the extent to which counsel may duplicate work of or need to obtain knowledge already possessed by other counsel, and the fees and rates of counsel.

(c) The Official agrees that the Authority and its counsel shall have the exclusive control over the handling of the action, including but not limited to decisions regarding tactics, strategy, settlement, appeal and the timing thereof. The Official may, however, appeal any adverse determination against him or her with the prosecution of any such appeal and the costs and fees thereof to be borne at that time by such Official unless the Authority agrees at that time to provide for such appeal; provided, however, that the costs and fees of any such appeal if the appeal is successful will be finally borne by the

Authority or the official as may be determined by the court at the conclusion of the action if the parties fail to agree among themselves with respect thereto.

The foregoing right of indemnification shall not be exclusive of any other rights to which any such Official may be entitled as a matter of law or which may be lawfully granted to such Official; and the right to indemnification hereby granted by this Authority shall be in addition to and not in restriction or limitation of any other privilege or power which this Authority may lawfully exercise with respect to the indemnification or reimbursement of an Authority member and/or employee; except that in no event shall an Authority member and/or employee receive compensation in excess of the full amount of a claim.

Defense of any Official in an action, suit or proceeding shall be furnished by this Authority through its counsel or such other counsel as approved by the Authority in advance of final determination of such action, suit or proceeding as authorized by the governing body of this Authority in a specific case and shall include the prosecution of appeals upon the terms and provisions set forth herein.

Outside the scope of coverage of this Indemnification provision is conduct resulting in the payment by the Authority of punitive damages or exemplary damages or damages arising from the commission of a criminal offense by such an individual, as well as when the act or omission which caused the damages was the result of actual fraud, actual malice, willful misconduct or an intention wrong of such individual, or in the event of a claim against such an individual by the Authority. In the event that the claim asserted against the Official is one which is for or may relate to any conduct which may fall outside the scope of coverage under this Indemnification provision, the defense of the Official shall be furnished only upon receipt of a written agreement by or on behalf of such Official, as approved by legal counsel to the Authority, to repay such amount in the event of an ultimate determination that the conduct of the Official was such as to fall outside the scope of coverage under this Indemnification provision. The Authority may, in its sole discretion, require the Official to furnish suitable security for the agreement of the Official to repay such amount. The initial decision as to whether the conduct in question may fall outside the scope of coverage of this Indemnification provision shall be made by the Authority in consultation with its legal counsel. The final decision as to whether the conduct in question falls within the scope of coverage of this Indemnification provision shall be made by judicial determination only after the final conclusion of all actions, proceedings and appeals and only if the Authority and the affected Official fail to agree with respect thereto.

In the event of a conflict of interest between the Authority and the Official to be defended which precludes the defense of the Official by the counsel representing the Authority as determined by the Authority in consultation with its counsel, the counsel representing the Authority shall not represent the Official and separate counsel approved by the Authority shall be retained for the Official.

RESOLUTION 2019-02J
REGARDING APPOINTMENT OF PACO OFFICER

WHEREAS, the Commissioners of the Secaucus Municipal Utilities Authority wants to appoint a Public Agency Compliance Officer as required by the Department of Treasury, Affirmative Action Office.

NOW, THEREFORE, BE IT RESOLVED, that Laurie Purcell is hereby appointed the Public Agency Compliance Officer for the SMUA with regard to Affirmative Action matters to begin February 5, 2019 until the next reorganization meeting in February 2020.

BE IT FURTHER RESOLVED, that a copy of this resolution designating the appointee be sent to the Affirmative Action Office of the Department of Treasury.

RESOLUTION 2019-02-K

APPROVING A SAFETY AWARENESS DAY

WHEREAS, the Secaucus Municipal Utilities Authority (hereinafter “Authority”) is a public body, duly formed under the Municipal and County Utilities Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, the Staff of the Authority has completed another full year without a time loss accident; and

WHEREAS, the Authority facilities are manned twenty-four hours per day, three hundred and sixty-five days per year equating a total number of days without a time loss accident of 7,587 {2,529 days x 3shifts/day}; and

WHEREAS, the Board Members wish to commend the accomplishment of this zero time loss accidents reported achievement.

NOW, THEREFORE BE IT RESOLVED, that each full time member of the Authority staff who has worked the full year of 2018 (or at a minimum, 85% of scheduled workdays if on State Disability) shall be entitled to a Safety Awareness Day. This day will be taken at the employees request provided that a seven day written notice has been received, reviewed and approved by Management.

BE IT FURTHER RESOLVED that this commendation of a Safety Awareness Day is presented at the discretion of the Authority Board Members and is not to be considered a mandatory obligation.

RESOLUTION 2019-02L SECAUCUS MUNICIPAL UTILITIES AUTHORITY Hudson County, New Jersey

Resolution Authorizing the Authority to Continue as a Member of the North Jersey Wastewater Cooperative Pricing System

WHEREAS, the Secaucus Municipal Utilities Authority (hereinafter “Authority”) is a public body, duly formed under the Municipal and County Utilities Authority Law, constituting Chapter 183 of the Laws of 1957, as amended (Chapter 14B of Title 40 of the New Jersey Statutes Annotated) and possesses the powers set forth therein; and

WHEREAS, the Authority desires to become a member of the North Jersey Wastewater Cooperative Pricing System (“NJWCPS”), effective for the period of February 5, 2019 through to the February 2020 reorganization meeting and, each renewal, thereafter of the system, unless Authority elects to formally withdraw from the system.

NOW THEREFORE BE IT RESOLVED by the members of the board of the Secaucus Municipal Utilities Authority that the Executive Director is hereby authorized and empowered to

take whatever action is necessary and execute any documents that may be required, on behalf of the Authority, after consultation with legal counsel, to effectuate the purposes of this Resolution.

The Consent agenda was approved by roll call vote D. Manderano: Aye; : G. Schoenrock: Aye; J. Cardenas: Aye; F. Vogel: Aye. Aye. 4-0-0.

Voucher List was moved on a motion made by G. Schoenrock, seconded by J. Cardenas. All in Favor 4-0-0.

The Voucher List is as follows:



Voucher List for Meeting of Feb. 05, 2019

Prepared: 01/25/19

NUMBER	COMPANY	MONEY	PO#	REASON
1	Apollo Flag	251.20	2019-024	Flags
2	Beckmeyer Engineering	6,250.00	2019-022	Engineering Services: Jan 2019
3	Bellaqua	119.60	2019-040	Water
4	Biotraid Environmental	602.00	2018-692	Wet Well Degreaser
5	Biotraid Environmental	1,802.00	2018-557	Odor Control & Wet Well Degreaser
6	Campbell Fire	274.00	2019-046	Extinguisher Annual Inspection
7	Cleary, Giacobbe, Alfieri	4,277.00	2019-034	Legal Services: 11/01/18 to 11/30/18
8	Cleary, Giacobbe, Alfieri	4,277.00	2019-035	Legal Services: 12/01/18 to 12/30/18
9	Comcast	187.97	2019-009	Internet Services: 01/02/19 to 02/01/19
10	Constellation NewEnergy	12,746.27	2019-021	Power Main Plant & Sub Stations: 11/28/18 to 12/28/18
11	Emerald Pro Stat	258.95	2019-007	3 Boxes XL Grip Gloves
12	Envirogen Tech, Inc.	5,240.00	2018-401	Installation of New Sensor at Turnpike Pump Station
13	Eurofins	33.00	2019-016	Analytical Services:Toscana Grab 12/19/18
14	Eurofins	290.00	2019-017	Analytical Services:Sludge Comp 1/ Eff Grab 12/06/18
15	Eurofins	953.03	2019-055	Analytical Services:Semi-Annual Comp & Eff Grab 9/18/18
16	Eurofins	41.00	2019-056	Analytical Services:Distilled Water 10/4/18
17	Eurofins	195.00	2019-057	Analytical Services:Effluent Composite 11/8/18
18	Eurofins	41.00	2019-058	Analytical Services: Distilled Water 1/10/19
19	Fisher Scientific	1,081.76	2019-730	Lab Supplies
20	Fisher Scientific	772.27	2019-023	Lab Supplies
21	Flanagan DBA Gov Sites	100.00	2019-018	Monthly Maintenance Fee 1/2019
22	Flanagan DBA Gov Sites	25.00	2019-019	Domain Registration Fee
23	GLEC	875.98	2019-060	HDG Consulting
24	Grainger	316.96	2019-003	Maintenance Supplies:01/19
25	Hach	19.98	2019-052	Lab Supplies
26	Home Depot	722.61	2019-002	Maintenance Supplies: 01/19
27	Interstate Battery	105.95	2019-025	Battery for Ford 350

28	Jersey Journal	61.65	2019-041	Legal Ad: 1/12/19
29	Koester	2,375.00	2018-595	Removal & Installation of Shaft less Screw in Conve
30	Miracle Chemical	1,501.00	2019-006	Sodium Bisulfite
31	Miracle Chemical	1,303.50	2019-026	Sodium Bisulfite
32	Miracle Chemical	1,890.00	2019-027	Sodium Hypochlorite
33	NJAL	46.50	2019-042	Analytical Services:F. Coliform 5/24/18
34	NJAL	46.50	2019-043	Analytical Services:F. Coliform 6/06/18
35	NJAL	46.50	2019-044	Analytical Services:F. Coliform 6/12/18
36	New Jersey Door Works	516.40	2019-008	Service & Parts to Repair Garage Door#1
37	New Jersey Door Works	1,216.00	2018-740	Replace Safety Edge on Overhead Garage Door
38	New Jersey Door Works	1,216.00	2019-014	Service to Install New Safety Edge on Garage Door
39	One Call	12.50	2019-015	Mark outs (10) 12/18
40	PS&S	2,805.00	2019-004	Professional Services:12/1/18 to 12/30/18
41	PS&S	302.50	2019-037	Professional Services: Misc 12/1/18 to 12/30/18
42	PSE&G	6,151.32	2019-031	Power: 11/28/18 to 12/29/18
43	PVSC	11,760.00	2019-032	Sludge Disposal: 11/17/18 to 12/15/18
44	Peirce Eagle	473.79	2019-047	Inspection & Repairs to Jet Truck
45	Rapid Pump & Meter	2,637.13	2019-011	Service to Repair Skimmer Pipes In Primary Clarifie
46	Royal Printing	105.00	2019-045	Business Envelopes
47	Shred-it	50.00	2019-029	Destruction of Obsolete Archive Documents
48	Shred-it	60.00	2019-049	Destruction of Obsolete Archive Documents
49	Spectraserv	3,900.00	2019-036	Monthly Container Charge: Grit/Screenings 12/18
50	Spectraserv	4,488.40	2019-061	Sludge Removal: 12/03/18 to 12/31/18
51	Staples	398.20	2019-010	Office Supplies
52	State of NJ	35,915.55	2019-013	Hospitalization: Active Employees:01/2019
53	Suez Water NJ	2,913.35	2019-001	Water 12/16/18 to 01/17/19
54	Town of Secaucus	1,589.26	2019-033	Dental Reimbursement: Feb. 2019
55	Union Auto Parts	29.85	2018-736	Pipe For Plant Water System
56	Union Auto Parts	92.20	2019-050	Auto Oil & Air Filters
57	Verizon	312.65	2018-742	Telephones 01/19/19 to 02/18/19
58	Verizon Wireless	256.05	2019-048	Telephones: 12/13/18 to 01/12/19
59	WEF	107.00	2019-020	Annual Membership: L. Smenthkowski
60	WEF	107.00	2019-051	Annual Membership: S. Bronowich
61	WEX Bank (Sunoco)	421.40	2019-012	Fuel: Dec. 2018
TOTAL:		126,966.73		

New Business: The Executive Director indicated that he would discuss additional issues during his report.

Old Business: None

Legal: None

Report of the Executive Director January 2019 {submitted January 31, 2019}

- The Authority responded to a sewer back-up on Grace Avenue. This back-up did not cause any damage to any homes, but was caused by wipes, rags & grease accumulation. Flyers were distributed to all homes on the four streets (Grace, Hagan, Julianne & Paulanne). We continue to monitor the sewers in low lying areas for cleaning & inspection.
- The Final NJPDES Permit has been received. The Authority has formally requested an adjudicatory hearing. The SMUA has received a Stay on permit limitations for Chlorine Produced Oxidants (formerly chlorine residual) and Copper. Nothing further to report at this time.
- SCADA: Keystone onsite to establish what existing wiring is usable for the proposed SCADA system.
- Harmon Cove Condos: As reported at the January 15th meeting, Harmon Cove has been issued a Notice of Violation from NJDEP for not having a Collection System Operator and for discharging sewerage to the surface waters of New Jersey. This Proves that this system **is** privately-owned and it is the responsibility of HCC to properly maintain this system.
- Spoke with Victor Paparazzo regarding violations due to discharges from Toscana Cheese. He stated that he would pay for the cost of clean-up and repair to this station from damages caused by his operation. No funds received for the Notices of Violations as of this writing. SMUA Engineer had another site visit (at Mr. Paparazzo's request). Town construction official and plumbing sub-code official also met with Toscana, again at Mr. Paparazzo's request, and issued a violation for not pulling **ANY** permits and a stop work order.
- Had several meetings with Mayor, Town Administrator, Town Counsel, our Risk Manager and Authority Counsel. At the last meeting, it was decided to submit the claims to the Towns Insurance, due to mitigating facts that have arisen out of our investigations. Nothing further to report.
Additional Issues: There are three sites looking for permission to discharge groundwater from excavation sites into the sanitary system: The Alexander Hamilton service area on the NJ Turnpike for UST removal & replacement; Sam's Club: there was a break in the sanitary line that has to be replaced & they already have three frac tanks onsite. Both sites have provided laboratory data and will utilize filtration, Activated Carbon neutralization and metering. The metering will allow the MUA to charge a user fee. A third site requires much more information. I received a request from Langan Engineering regarding a landfill that was going to be used for "utility" purposes. Awaiting further information.

The following is a list of the main activities as provided by this office to the Authority for the above-mentioned month:

- Dual Fuel Generator. (This project narrative has been reduced, reference prior months reports for information) The unit has been completed and the unit is operational utilizing 55% N.G., this should extend the generator run time from approximately 3.5 days to 8.8 days considering a full 2,500-gallon diesel tank. Payment is conditional on Concentrex receiving a diagnosis program from the manufacturer. Information from the contractor on the program is being reviewed. Project has been completed. There has been a fault to two vibration sensors. Waiting for replacement of sensors, recalibration and location by the manufacturer.
- The Sanitary Sewer Maps are being updated when new or revised information is received by this office. Produced copies of reduced sized map sets for use in the Sewer Video truck and the Jetvac truck.
- SCADA. In January 2018, the SMUA started negotiations with contractors. After lengthy negotiations with two contractors, a recommendation to enter into contract with Keystone Engineering Group in the amount of \$260,300.00 for the WWTP and \$233,000.00 for the Satellite Pumping Stations for the coordination, design, and installation of the SCADA System for the SMUA. The total amount, \$493,300.00 is less than the requested ceiling of \$575,000 as approved by the commissioners during the January 2018 commissioners meeting, therefore the Executive Director has authority to award the project. The project has been awarded to Keystone Engineering Group. A status email has been sent to the contractor for an update. Contractor's electricians have been to the site two times to trace existing wiring of the controls.
- Reviewed Koelle Blvd. Pump Station Panel "Motor Saver Module" for the possible replacement, upgrade or removal of same. Checking for redundancies within the systems. A proposal to add a bypass switch/key to allow the pumps to operate during a motor saver malfunction or trip is being reviewed for practicality. Additional information has been requested by the panel supplier on the logic and engineering or the panel.
- Received and started a review on a pump station flow meter report for the Exchange Place Pump Station. This report is supposed to analyze the existing flows of the pump station and the amount of unused capacity with regards to the remaining build out of the project. Analyzing data. Submitted new pump data and force main drawings to engineer to re-analyze flow and pump data. A response has not yet been received by the engineer. Another request has been sent.
- Received and started a review raw pump station flow meter data for a report for the Turnpike Pump Station. This report is supposed to analyze the existing flows of the pump station and the amount of capacity with regards existing pumps and the areas where the flow has increased drastically. Analyzing data.
- Continuing to receive discharge Violations from Toscana Cheese, therefore, this office had issued the following "Notice of Violations": \$55,000 on October 15, 2018, \$15,000 on October 26, 2018, and \$20,000 on November 19, 2018. New "Notice of Violations" was sent on December 10, 2018 in the amount of \$10,000, December 31, 2018 in the amount of \$30,000, and on January 28, 2019 in the amount of \$10,000 thus bringing the recent Violations to a Total of \$210,000. Visited the site to review the progress of the facility's upgrades.
- The Town is construction a new athletic center on Meadowlands Parkway on the old Panasonic property. The proposed building is located above the SMUA's 30 inch trunk

sewer that collects the entire industrial portion of the town. The town and their design engineers are requesting that approximately 375 lin.ft. of pipe be relocated to accommodate this new facility. I meet with the design team and Town and have requested further information for review. The Town rescinded their request for the relocation of the 30 inch trunk sewer. The SMUA therefore requested that the new facility not be within 20 feet from the SMUA trunk sewer. The SMUA also requested that the piled foundation be pre-augered for the initial 10 feet before driving operations are initiated. The Town has not replied to our request.

- Supplied a sanitary sewer map in the area of the Hess property on Meadowlands Parkway for a proposed development to the Developer's Engineer.
- Supplied a sanitary sewer map at the intersection of Seaview Drive and New County Road, Block 20 Lot 9.01, for a proposed development to the Developer's Engineer.
- Sam's Club is planning to repair underground utility lines and has requested to pump encountered ground water into the sanitary system. We have reviewed the design on the screening and filtering system and find no issues with such. We have also been to the site to inspect the installation, but as of now, the installation is not complete. They will be paying a fee for this operation to the SMUA.
- Met with the manufacturer's representative for the Sodium Hypochlorite Tank and a leaking condition present at the facility. The Representative suggested to leave the tank as is and replace the bulk head, piping and valves connected to the tank. We are in agreement to this solution. A proposal from CTS for this work was submitted to the SMUA for approval.
-

Beckmeyer Engineering, P.C.
Glenn M. Beckmeyer, P.E., P.P., CME
Authority Engineer
January 31, 2019

OPERATIONS REPORT – January 2019 Submitted February 5, 2019

KOELLE BOULEVARD FACILITY

- 1) The average estimated daily flow for the month was 3.19 MGD. Maximum daily flow was 5.155 M.G.; the estimated total flow for the month was 96.9867 MG.
- 2) New tubing was installed for the Sodium Bisulfite feed pumps.
- 3) New L.E.D. lights and light fixtures were installed in the Sodium Bisulfite Building.
- 4) A new V.F.D. (variable frequency drive) was installed in the panel of Bar Screen number one.
- 5) New safety stops were installed on the bottom of the south and north main garage doors.
- 6) Keystone Engineering was on site to trace wires for the S.C.A.D.A. project

- 7) Protective columns were installed south of the Girt Building to protect the gas line for the Dual Fuel Generator.
- 8) Routine maintenance and grounds keeping were performed.
- 9) The Serpentine tank was drained and cleaned.
- 10) The Plant Emergency Generator was tested.
- 11) Ceiling supports located in the lower level of the Grit Building were scraped and painted.

PUMP STATION # 1 Village Place

- 1) The estimated average daily flow was 1.171 MGD.
- 2) All pumps cleaned and maintained on a regular basis.
- 3) Routine maintenance and grounds keeping were performed.
- 4) The emergency generator was serviced by Centrica Inc.

PUMP STATION # 2 Paterson Plank Road and Turnpike Exit

- 1) The estimated average daily flow was 73,486 gallons per day.
- 2) Routine maintenance and grounds keeping were performed.

PUMP STATION # 3 Henry Street

- 1) The estimated average daily flow was 57,587 gallons per day.
- 2) Routine maintenance and grounds keeping were performed.

PUMP STATION # 4 New County Road and Seaview Drive

- 1) Routine maintenance was performed.

PUMP STATION # 5 Wilroy – Secaucus Road

- 1) This station is not in service. Grounds keeping were performed.

PUMP STATION # 6 Castle Road

- 1) The estimated average daily flow was 19,428 gallons per day.
- 2) Routine Maintenance and grounds keeping were performed.

PUMP STATION #7 - Exchange Junction

- 1) Routine maintenance was performed.

COLLECTION SYSTEM: The Authority jetted and cleaned approximately 2,003 feet of sanitary sewer, also assisted the Secaucus Department of Public Works in cleaning various catch basins.

Respectfully Submitted
Brian A. Beckmeyer Sr.
Superintendent

A motion was made at 7:48 pm by F. Vogel, seconded by J. Cardenas to close the public portion of the meeting and enter into Executive Session. All in favor. 4-0-0.

RESOLUTION TO ENTER INTO EXECUTIVE SESSION

BE IT RESOLVED by the Board of Commissioners of the Secaucus Municipal Utilities Authority that the Board shall immediately hereinafter continue its meeting in executive session in accordance with the New Jersey Sunshine Law.

The purpose of this Executive Session is

- 1) Personnel and Legal

The matters discussed in Executive session will be disclosed to the Public at such time as action is taken by the Authority or if possible, prior to action being taken if the Authority feels that disclosure can be made without affecting the public interests of the individuals affected.

A motion was made at 8:20 PM by F. Vogel, seconded by J. Cardenas to close the executive session and re-open the public portion of the meeting. All in favor: 4-0-0.

A motion was made to adjourn the meeting at 8:21 by F. Vogel; seconded by D. Manderano. All in Favor: 4-0-0.